

2-5-2019

# Minutes, Curriculum Committee Meeting, Tuesday, February 5, 2019

Curriculum Committee

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## Recommended Citation

Curriculum Committee, "Minutes, Curriculum Committee Meeting, Tuesday, February 5, 2019" (2019). *Curriculum Committee Minutes*. 55.

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**Date: February 5, 2019**

**Location: Chapel, Classroom 1**

**Attendees:**

<input checked="" type="checkbox"/> Gloria Cook (Chair)	<input checked="" type="checkbox"/> Marianne DiQuattro	<input checked="" type="checkbox"/> Toni Strollo
<input checked="" type="checkbox"/> Jamey Ray (Secretary)	<input type="checkbox"/> Aaron Villanueva	<input type="checkbox"/> Tiffany Griffin
<input checked="" type="checkbox"/> Dan Chong	<input type="checkbox"/> Savannah Watermeier	<input checked="" type="checkbox"/> Steve Booker
<input type="checkbox"/> Patti McCall-Wright	<input checked="" type="checkbox"/> Kailey Boltrucz	
<input checked="" type="checkbox"/> James Patrone	<input checked="" type="checkbox"/> Durstion Gagliano	
<input checked="" type="checkbox"/> Rachel Simmons	<input checked="" type="checkbox"/> Phuong Nam Nguyen	
<input checked="" type="checkbox"/> Steven Schoen	<input checked="" type="checkbox"/> Emily Russell	
<input checked="" type="checkbox"/> Kip Kiefer	<input checked="" type="checkbox"/> Mae Fitchett	
<input checked="" type="checkbox"/> Whitney Coyle	<input type="checkbox"/> Stephanie Henning	

**Agenda/Discussion**

- 1. Approve minutes from the January 29, 2019 meeting**
  - a. Motion to approve minutes from January 15, 2019
  - b. DECISION: APPROVED (8-0-0)
- 2. Sub-committee reports**
  - a. New course – approved 7 new courses, meeting 2/6
  - b. Student Appeal – working on document for March 5 meeting
  - c. EC report – course repeat, cum GPA
  - d. Registration subcommittee –
    - i. Eliminate WF – Financial Aid needs notification of final date of attendance
    - ii. Extend W – by 1 or 2 weeks for all students, asked Financial Aid what affect that would have, bright futures
    - iii. Extend W – for 1<sup>st</sup> year, 1<sup>st</sup> semester students until last day, also asked Financial Aid for feedback on that
    - iv. Common catalog language - done
    - v. Topics numbers 195, 295, etc - done
    - vi. Use ‘with lab’ on science courses for labs without separate grades – planning to meet
    - vii. Form signatures – only proposal would be to remove instructor signature from drop form, with keeping advisor
- 3. Old business –**
- 4. New business –**
  - a. IR Major Map Revision
    - i. Motion to approve IR major map revisions
    - ii. DECISION: APPROVED (9-0-0)
  - b. Need for clearer Interdisciplinary Major/Minor change process
  - c. Archaeology Minor Map

- i. All listed courses are approved and already on the books
- ii. “Additional elective course” instead of “additional archaeology course”
- iii. Special co-curricular opportunities are recommended not required
- iv. “Rollins College International Experience” instead of “overseas trips”
- v. Motion to approve changes to Archaeology minor map
- vi. DECISION: APPROVED (9-0-0)

**5. Announcements**

- a. English discussion next week
- b. Applied Math Minor next week
- c. March 5 – registration discussion, interdisciplinary discussion

**6. Adjourn**

- a. Motion to adjourn