Minutes, Curriculum Committee Meeting, Tuesday, February 5, 2019

Curriculum Committee
Date: February 5, 2019
Location: Chapel, Classroom 1

Attendees:
☒Gloria Cook (Chair) ☑Marianne DiQuattro ☑Toni Strollo
☒Jamey Ray (Secretary) ☑Aaron Villanueva ☑Tiffany Griffin
☒Dan Chong ☑Savannah Watermeier ☑Steve Booker
☐Patti McCall-Wright ☑Kailey Boltruczk
☒James Patrone ☑Durston Gagliano
☒Rachel Simmons ☑Phuong Nam Nguyen
☒Steven Schoen ☑Emily Russell
☒Kip Kiefer ☑Mae Fitchett
☒Whitney Coyle ☑Stephanie Henning

Agenda/Discussion

1. Approve minutes from the January 29, 2019 meeting
   a. Motion to approve minutes from January 15, 2019
   b. DECISION: APPROVED (8-0-0)

2. Sub-committee reports
   a. New course – approved 7 new courses, meeting 2/6
   b. Student Appeal – working on document for March 5 meeting
   c. EC report – course repeat, cum GPA
   d. Registration subcommittee –
      i. Eliminate WF – Financial Aid needs notification of final date of attendance
      ii. Extend W – by 1 or 2 weeks for all students, asked Financial Aid what affect that would have, bright futures
      iii. Extend W – for 1st year, 1st semester students until last day, also asked Financial Aid for feedback on that
      iv. Common catalog language - done
      v. Topics numbers 195, 295, etc - done
      vi. Use ‘with lab’ on science courses for labs without separate grades – planning to meet
      vii. Form signatures – only proposal would be to remove instructor signature from drop form, with keeping advisor

3. Old business –
4. New business –
   a. IR Major Map Revision
      i. Motion to approve IR major map revisions
      ii. DECISION: APPROVED (9-0-0)
   b. Need for clearer Interdisciplinary Major/Minor change process
   c. Archaeology Minor Map
i. All listed courses are approved and already on the books
ii. “Additional elective course” instead of “additional archaeology course”
iii. Special co-curricular opportunities are recommended not required
iv. “Rollins College International Experience” instead of “overseas trips”
v. Motion to approve changes to Archaeology minor map
vi. DECISION: APPROVED (9-0-0)

5. Announcements
   a. English discussion next week
   b. Applied Math Minor next week
   c. March 5 – registration discussion, interdisciplinary discussion

6. Adjourn
   a. Motion to adjourn