

2-16-2011

## Minutes, Arts & Sciences Professional Standards Committee Meeting, Wednesday, February 16, 2011

Arts & Sciences Professional Standards Committee

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## **PSC Meeting Minutes: February 16, 2011**

### **Attendance:**

- Members: David Charles, Emily Russell, Joshua Almond, Steven St. John, Dorothy Mays, Dick James, Carlee Hoffman, and Claire Strom.
- Dean of Faculty Representative: Interim Dean Deb Wellman

### **Meeting Convened: 3:00pm**

### **Announcements:**

- Minutes approved

### **Old Business:**

- Recommendations on the Teaching Evaluation Process
  - David - What stands between this document and the realization of this process?
  - Dorothy - James Zimmerman has said he can start training a cohort [or faculty] but that there needs to be money to do so.
  - Deb - Most training does come with a stipend and we have some funds available from development.
  - David - These are significant changes from our current practice and its something that will impact funding. It will also impact both the division and department.
  - Josh - Not only funding but faculty workloads, too.
  - Claire - A couple of logistical concerns: I suggest that we add language in there somewhere about how this is just a recommendation, then see if there's money for it. If there is, then we can ramp it up. We could get some people trained.
  - Dick - Can we pilot it on midcourse evaluations? We already get a summative evaluation through FEC.
  - David - I want language saying this is
  - Claire - If the document goes anywhere else for review then it's going to lose momentum.
  - David - Should the summative review process have training, as well?
  - Claire - We could ask Zimmerman to train people for both formative and summative evaluations.
  - Dorothy - Are we asking to do a one or two-year pilot then bring it before the faculty and the institution?
  - Claire - Yes. I think that's our best approach.
  - Deb - I have money for training.
  - Emily - I think students should be included in this training process, as well.
  - David - Perhaps for the pilot we should look at it as we do a committee and look for a wide variety of faculty from disparate divisions, departments, and disciplines.
- Questions about Librarianship for tenure and promotion
  - Claire - I met with Jonathan Miller and Thomas Oulette. They want to add a bylaw change that replaces teaching for librarianship in the language of bylaw in regards to evaluation of teaching for librarians.
  - David moved; Dorothy seconded; Motion passes
- Compensation
  - The committee began a conversation concerning compensation for Maymester and Holt courses. The committee expressed continued concern over instructor fees being tied to enrollment numbers. As the meeting time was nearly over, the discussion was tabled until the next full meeting.

### **Meeting Adjourned: 4:00pm**