

9-4-2008

## Minutes, Arts & Sciences Finance and Service Committee Meeting, Thursday, September 4, 2008

Arts & Sciences Finance and Service Committee

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Finance and Service Committee  
School of Arts and Sciences  
Minutes for September 4, 2008

Committee members present: Vidhu Agrarwal, Jane Wurzelbacher , Laura Coar, Lisa Tillman, Eric Schwartz, Jeff Eisenbarth, Larry VanSickle

Non-committee members present: Richard Vitray, Tyler “Joey” Betts,

**House Keeping Business**

- I. Approval of September 4, 2008 minutes

**New Business**

- I. Election of Chair, Recording Secretary, and Budget and Planning Committee representative.
  - a. Gunter is elected as chair with Co-chairs Schwartz (fall term) and Tillman (spring term)
  - b. Secretary duties will be shared within the group with each member taking on meeting.
    - i. See the meeting schedule for assignments.
  - c. Coar elected as the BPC representative.
    - i. Gunter and Schwartz will attend the first hour of the BPC meeting
- II. Meeting schedule for the fall. Spring dates will be decided at the next meeting
  - a. September 30 – Schwartz
  - b. October 16 – Coar
  - c. November 25 – Agrarwal
  - d. December 2 – VanSickle
- III. Discussion of Agenda for 08-09
  - a. Issue 1- Dan asked that we make a motion and recommendation on agenda
  - b. Issue 2- Revisit our survey and draft a proposal for the Executive Committee.
    - i. Roger Casey can call schools where we cannot get the information
    - ii. Known that Willamette faculty are elected and the SGA both have non voting representatives on the Board
    - iii. The plan is to ask Rollins for voting status
    - iv. Resolve this issue this fall
  - c. Issue 3 – Sardy and Fetterschein are on sabbatical and the surveys are not completed
    - i. Part 1 delivered at the Faculty meeting from Laurie Joyner
    - ii. Part 2 may bogg us down with information
    - iii. Get the results from Joyner, and ascertain what the Dean’s Office is doing with the information.
    - iv. FSC is divided over polling the faculty.

d. Issue 4 – Talk with Don about what he needs for this.

Meeting was adjourned at 1:55 pm.

Respectfully Submitted,

Jane Wurzelbacher