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Minutes, Arts & Sciences Faculty Meeting, Thursday, Sept. 30, 2010

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Approved Minutes
Arts & Sciences Faculty Meeting
Thursday, September 30, 2010
12:30 – 2:00 pm

Present: Barry Allen, Joshua Almond, Ilan Alon, Mark Anderson, Gabriel Barreneche, Pedro Bernal, Bill Boles, Rick Brommelje, Dexter Boniface, Wendy Brandon, Sharon Carnahan, Jennifer Cavanaugh, David Charles, Daniel Chong, Ed Cohen, Gloria Cook, Daniel Crozier, Denise Cummings, Mario D'Amato, Alice Davison, Don Davison, Joan Davison, Nancy Decker, Kimberly Dennis, Lewis Duncan, Susan Easton, Hoyt Edge, Marc Fetscherin, Rick Foglesong, Julia Foster, Christopher Fuse, Laurel Goj, Ted Gournelos, Yudit Greenberg, Eileen Gregory, Mike Gunter, Dana Hargrove, Fiona Harper, Karen Hater, Scott Hewit, Gordie Howell, Jill Jones, Laurie Joyner, Harry Kypraios, Susan Lackman, Carol Lauer, Barry Levis, Susan Libby, Lee Lines, Julia Maskivker, Jana Mathews, Dorothy Mays, Margaret McLaren, Ruth Mesavage, Susan Montgomery, Bob Moore, Thom Moore, Rachel Newcomb, Marvin Newman, David Noe, Alan Nordstrom, Jim Norris, Kathryn Norsworthy, Socky O'Sullivan, Derrick Paladino, Twila Papay, Kenneth Pestka, Jennifer Queen, James Ray, Paul Reich, Dawn Roe, Sigmund Rothschild, Scott Rubarth, Maria Ruiz, Emily Russell, Marc Sardy, Judy Schmalstig, Vaughn Schmutz, Rachel Simmons, John Sinclair, Joe Siry, Jim Small, Cynthia Snyder, Paul Stephenson, Claire Strom, Kathryn Sutherland, Bill Svitavsky, Eren Tatari, Robert Vander Poppen, Martina Vidovic, Rick Vitray, Anca Voicu, Susan Walsh, Tonia Warnecke, Yusheng Yao, Jay Yellen, Wenxian Zhang, Eric Zivot

Guests: Sharon Agee

- I. Call to Order at 12:40pm
- II. Approval of minutes of April 28, 2010 after O'Sullivan asks for correction of McKean's spelling.
- III. Committee Reports
 - A. SLC – Boles announces the resolution regarding the Student Honor Code is delayed as lawyers identified issues of concern. Boles reports the SLC is studying student attendance policy as it pertains to religious holidays and official college business. If a new policy proposal is reached, SLC then will work with AAC to bring a policy to the faculty. Boles notes student concern with the new alcohol policy and there is a group forming Red Watch Band/New Alcohol Policy. Boles explains that under the new policy if underage and in a room with an open container the student is guilty of possession. Boles also reports there is consideration of placing Holt Students who commit social honor code infractions against the Code of Conduct under the auspices of the Office of Community Standards and Responsibility. Boles announces there is a subcommittee currently looking at Living Learning

Communities with a focus on extending the experience beyond the first year. Boles states that the SLC also is considering the affordability of field study trips for all students. O'Sullivan comments with reference to the student attendance policy that policy is set by individual faculty members, yet notes students present him with notes for official absence from class from various directors because they are called to a meeting with directors. Boles responds SLC could consider but current focus is on students who leave campus for activities. Sardy inquires about International Programs and the affordability of trips. He also inquires about a standing committee of the college for International Programs. Boles answers he does not know about the second issue, but it seems the new tuition charge on field studies will have an impact.

B. AAC- Levis reports AAC is considering a change in the selection process for valedictorian to address the number of transfer hours as well as other criteria such as service; it will present to EC. Levis announces AAC also is in the process of evaluation of Maymester, consideration of the impact of new tuition charges on certain majors because students approached AAC, review of the Asian Studies Major, and benefit and acceptability of pre-matriculation courses. Levis explains live online registration encountered potential problems. Levis notes transfer credit and challenges also will be studied. I Alon asks who is in charge of the issue of tuition charges for field studies as it seems there is a negative impact on low income students. Libby inquires about the specific problems of live on-line registration. Levis replies Student Records found a variety of problems and the process is more complicated than anticipated. Further he notes the current system must be repealed and an alternative available before a change occurs.

C. PSC- Strom announces based on recommendations of last spring the PSC suggested changes in the grant application process which the Dean of the Faculty's Office adopted and first will apply in spring. The first change requires chairs to write a statement explaining the candidate's work within the discipline and then to explain extraordinary costs. The second change requires a full budget which clarifies how the budget fits into the grant. Additionally, the outcome of previous grants will be assessed more thoroughly than in the past. Finally faculty members now will be asked for a reasonable estimate of per diem unlike in the past when all recipients received \$100 irrespective of destination and real costs; faculty members now will be reimbursed based on receipts. Stephenson asks about if an individual is a chair then does the individual writes for self. Strom replies yes. Norsworthy questions why the actual faculty member submitting the grant can not write the explanatory statement and explicate the budget. Russell responds and explains the concern is when the budget is abnormal and could affect departmental resources, such as in art; then there is a need for more detail. Norsworthy accepts that this explanation clarifies the point but questions that perhaps it still is possible for a friendly amendment to have the applicant write the statement and the chair sign. Strom says committee chair's role is important because PSC does not have all disciplines represented on the committee. Carnahan says that for professional development reasons it is important for applicants to learn how to

express self across disciplinary boundaries; the chair still signs. Foglesong suggests people can give information and input to Strom but this is not a voting issue, and it is the Dean's Office which decides the policy. Strom announces a related issue is changes in the Cornell Fellowship dates with call for nominations on November 1, nominations due December 1, and materials due February 1. Strom reports PSC created an ad hoc committee under Jones to develop a comprehensive college wide plan to evaluate teaching. Also PSC will address the clarification of tenure and promotion and feedback to administrator evaluation.

D. F&S – Easton notes a significant transition on F&S with many new members. She reports F&S last year established a Committee for Ethical Production which Warnecke now chairs and is pending funding for the Consortium for Workers Rights for '10-'11; Peska is representative to the Committee on Environment and Sustainability. Easton announces F&S will continue to address the status of faculty representation on the Board of Trustees. F&S plans to inform the Dean of habitual parking violators. Easton also announces the agenda for '10 includes helping various constituencies understand the budgeting process and its financial aspects. Foglesong states that along with the chair of F&S he sits on Budget and Planning which both determines the budget for coming years and establishes priorities. Foglesong notes he is encouraging Duncan to provide more information regarding the budget and the college's position.

E. Duncan's Comments on Financial Issues– Duncan states the process is more open and participatory among college leadership than in the past, and as a result information sometimes leaks out prematurely. He therefore intends for Joyner and Eisenbarth to have a forum soon, rather than wait until after the trustees meet in October. He notes the situation for next year looks serious because although some analysts assert the recession is over, Rollins situation is different. The use of funds from the endowment based upon rolling averages will keep that portion of resources suppressed for a few more years. Additionally, Rollins has a large senior class which graduates 525 students but we target only 490 for next year's in-coming class. The difference in enrollment affects resources. The enrollment falls to about 1725 which means the student-faculty ratio drop to 9, but in terms of budgeting this is not good news. Duncan concludes budget parameters for next year are difficult. He encourages ask faculty members to get involved to increase the yield rate of those who matriculate and to help with retention. Foglesong urges faculty members to be active participants rather than passive victims. He suggests departments work on programs and majors to attract students and to appreciate hand holding helps with retention.

IV. Old Business - none

V. New Business – Foglesong asks for a motion for a committee of whole for the faculty to discuss issues related to the provost search. McLaren moves, P.

Stephenson seconds and the motion carries. Discussion follows until the faculty votes to return to the meeting.

- A. Levis moves motion and Papay seconds. "Shall we adopt a resolution in support of President Duncan's proposal to employ a consulting firm to facilitate discussions regarding structural relationships between the Dean of the Faculty and the Provost, and to advise the faculty about models at comparable schools?" Siry states years ago the college had a fused position of both Dean and Provost, but later separated these positions, and most recently added assistant deans and assistant provosts. He summarizes that this model is no odder than other models. Newman calls the question and the motion carries.
- B. Election of faculty representatives to a Provost Search Committee- Foglesong explains the EC created a slate to ensure representatives from each division and to create a gender balance. The candidates are: Social Sciences - Hewit and Moore; Expressive Arts - Simmons and Cook; Science – B. Stephenson and Yellen; Humanities - Decker. Jones nominates Russell for the Humanities and she agrees. Newman moves to close nominations. Boles points out EC only nominated tenured faculty members, and Foglesong concurs this was intended to protect non- tenured faculty members. Duncan states it is his attention to balance the committee including based upon professorial rank. Newman moves to close nominations and the motion passes. Foglesong states the results will be tabulated and later communicated.

VI. Announcements - Newman introduces the members of the AHC. He notes last year there were 47 honor code violations in A&S. Student Matt Gillian introduces himself as chair and asks the other 13 members to introduce themselves. Carnahan announces problems exist with assessments and Rollins needs to move forward assessment to improve its report for SACS. She notes the committee needs more surveys and recursive stories. Foglesong announces the fall faculty party is October 23.

VII. Adjournment at 2:00 pm.

Respectfully submitted,

Joan Davison
Vice President/Secretary