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Faculty Research and Development Committee
Minutes

College of Liberal Arts Minutes and Reports

3-24-2022

Minutes, Faculty Research and Development Committee Meeting, Thursday, March 24, 2022

Faculty Research and Development Committee

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APPROVED MINUTES

College of Liberal Arts' Faculty Research & Development Committee Meeting

Thursday, March 24nd, 2022

12:30 p.m. – 1:55 p.m.

Online WebEx (Dr. Brannock's webex room)

<https://rollins.webex.com/meet/pbrannock>

ATTENDANCE

The following colleagues were present:

Serina Al-Haddad (*At-Large Rep*) (*joined at 1:03 PM*)
Pamela Brannock (*Science & Mathematics Division Rep- stand in chair*)
Nancy Chick (*Non-Voting Member*) (*joined at 1:10 PM*)
Kip Kiefer (*Business Division Rep*)
Devon Massot (*Non-Voting Member*)
Mari Robertson (*Social Sciences Division Rep*)
Kara Wunderlich (*Social Sciences Applied Division Rep-stand in secretary*)
Eric Zivot (*Expressive Arts*)

The following colleagues were absent:

Eric Smaw (*2021-22 Committee Chair & Humanities Division Rep*)

CALL TO ORDER

Pamela Brannock called the meeting to order at 12:37 PM.

OLD BUSINESS

- I. Approve minutes from 3/22 Meeting.
 - a. Five members voted to approve the minutes. Minutes were approved.
- II. Internal Grant Review
 - a. Kudos to KK for creating the review spreadsheet!
 - b. PB notified committee members that two faculty outside the committee had access to the Canvas site as members were completing reviews. These faculty were removed and can be re-added to the Canvas site once the review scores document is removed from Canvas.

- c. The budget currently has approximately \$8K less available than the total amount requested.
 - i. The order in which grants should be reviewed was discussed.
 - ii. A member asked DM about likelihood of applicants seeking external funding for projects
 - iii. A member requested that we fully fund as many proposals as possible.
 - iv. The guidelines for funding from the application materials was re-presented.
 - v. Proposal #10 – no IRB proposal has been included. There may be other grants that do not have IRB/IACUC approval but need it. Members mentioned that the committee should decide whether to follow the guidelines or not.
- d. The committee decided to review grants from highest ranked to lowest ranked. A list of application, average score, and amount requested was provided.
- e. Proposal #11: Members expressed high degree of approval for this proposal. Members voted to fully fund this proposal.
- f. Proposal #2: Members expressed high degree of approval for this proposal. Karla Knight confirmed that it has IACUC approval. Members voted to fully fund this proposal.
- g. Proposal #8: Member expressed admiration for researcher’s proposal and research line. Questions raised regarding budget and other possible lines of funding. Members voted to fund the proposal; degree to which it is funded will be considered after all have been reviewed.
 - i. Criteria for how to allocate partial funds were discussed. Two votes will be taken on each proposal: “Fully fund” and “Fund partially”.
 - ii. Majority of members voted to fully fund.
- h. Proposal #10: Did not receive IRB approval prior to submitting. Members voted to not fund the proposal because it did not meet the guidelines.
- i. Proposal #4: Member asked for clarification from division-specific representation on appropriate level of funding and methods. Member indicated that the proposal did not provide budget justification. Members voted to partially fund.
- j. Proposal #12: Members mentioned high degree of relevance and importance of this proposal. Karla Knight has confirmed that this proposal is from someone on a multiyear contract. Majority of members voted to fully fund.
- k. Proposal #1: Karla Knight has confirmed that this proposal is from someone on a multiyear contract. Members expressed appreciation for the proposal’s level of detail and scope of work, as well as having already sought external funding. Members voted to fully fund.
- l. Proposal #5: Members expressed appreciation for value of this topic and scope. More details in the proposal would have been helpful. Majority of members voted to fully fund.
- m. Proposal #3: Members expressed confusion on how course development and funding to conduct survey are related. Members agree that the aims of the course appear appropriate but the proposal for the budget does not align with the goals of this award. Questions were also raised evaluating whether even full funding would allow success of

the project, given the low likelihood that the remaining amount of need can be met in the next several months. Vote on this award (and all remaining proposals) is tabled for the next meeting.

- III. Member requested that committee members re-review the remaining proposals prior to the next meeting so that committee members are familiar.
- IV. Member requested that, in a future meeting, the committee revisit voting membership status for Directors of Endeavor Center and Office of Sponsored Research.

ADJOURNMENT

PB moved to adjourn the meeting at 1:55 PM. EZ seconded.