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8-19-2014

### Minutes, College of Professional Studies Faculty Meeting, Tuesday, August 19, 2014

Rollins College

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College of Professional Studies  
Faculty Meeting  
August 19, 2014

<del>Debra Wellman, Dean</del>	Danny Arnold, Interim Dean	Jim McLaughlin, President of the Faculty
Sharon Agee	Lindsey Aloia	Rick Bommelje
Greg Cavenaugh	Margot Fadool	Mattea Garcia
Greg Gardner	<del>Ted Gournelos</del>	Scott Hewit
Nick Houndonougbo	Cecilia McInnis-Bowers	Hesham Mesbah
John Morrison	Denise Parris	Tim Pett
Carolyn Planck	Don Rogers	Michelle Stecker
Anne Stone	<del>Giovanni Valiante</del> (sabbatical)	<del>Tonia Warnecke</del> (sabbatical)
Jie Yu		
<i>Guests:</i>		
Carol Bresnahan	Carrie Schultz	David Richard
Jonathan Miller	Jennifer Seitzer	

Minutes from Feb, March, and April – G. Cavenaugh moved we approve the listed minutes, C. Planck second, minutes approved.

Discussion:

- D. Richard – Health Management Degree; potential new dept.  
Handout Overview of Proposed Master’s Degree in Applied Behavior Analysis and Clinical Science  
Goal: Holt should be launching three new graduate programs by this time next year.  
Secured funding for tenure track lines.  
Applied Behavior Analysis program  
Anticipated final draft due date: Oct 1  
New Department – name pending; timing? Logical sequence? Four positions funded. Other departments would teach in the department – interdisciplinary
- Committees:  
CC – 6 members  
P & T – 6 members  
Committee Structure – if CPS has three, four, or five departments – D. Arnold  
  
Charges for committees:  
P & T committee – review bylaws  
CC - member proposal  
D. Arnold proposes:  
1-year assignment of Sharon to P & T committee – no decisions this year; Danny off  
1-year appointment of Tim Pett on CC  
J. McLaughlin moved for a temporary exception to the bylaws for one year –McInnis-Bowers second. Because there are no P & T decisions to be made. So moved. Count: 100% 20 – 0 approve.  
G. Cavenaugh moves that Sharon Agee be on P & T for one year; C. Planck second – so moved.  
Department chooses who serves on the committee – Tim Pett will serve on the CC for one year.
- Committee Structure:  
D. Rogers – last year on P & T: a proposal to change the bylaws to say one member per department plus one person at large would be a better choice of words. Allows us for representation across all departments; would not cause problems going to four or five departments.  
  
C. McInnis-Bowers: In addition to the scope of P & T committee – P & T to look at structure of the P & T committee regarding growth over the next 12 months.

J. McLaughlin – feels we need two representing on P & T committee; and only one per department and one at large for CC.

- Bylaws:  
Change of wording for a more decisive representation.
- Ideas to reward faculty for scholarship – D. Arnold  
What behavior do we want? Publishing/scholarship.  
How do we reward that behavior?  
R. Bommelje: Why pinpoint just scholarship? Use it as a measurement for teaching as well.  
Provide incentives for goals met for publications?  
Will be brought up for discussion at a later date – September meeting
- J. McLaughlin-Presidential Search Committee  
Will get details about the timeline and search process.
- 5+1:  
Revisit this with a different perspective;  
D. Rogers – we somehow need to reduce the amount of course releases, not increase the amount of course releases.  
S. Hewit believes that the College’s executive committee should be the one making these decisions, encompassing both A & S and CPS.  
McLaughlin – discuss it first before bringing it to the College executive meeting
- Bylaws:
  - Who evaluates non-tenure faculty?  
Currently it is the dean. What should be the evaluation process each year, and who should it involve?  
D. Rogers: We are now in a more stable situation and it is a good time to address this.  
This is something that the bylaws committee should determine – J McLaughlin.
  - SACS – Curriculum – terminology – needs decisive language. Change from “endorse” to “approves”  
D. Arnold – committee can approve to bring it to the whole faculty for its approval.  
Could we have language that states that the committee endorses it to go to the full faculty?  
J. McLaughlin, just get rid of the word endorse – suggestion – the P&T committee is charged with this.
- Jonathan – Copyright and Fair Use. Policy has been revised.  
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Meeting for August 26 – canceled

Meeting adjourned 2:45 p.m.