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## Minutes, Arts & Sciences Finance and Service Committee Meeting, Thursday, February 11, 2010

Arts & Sciences Finance and Service Committee

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Finance and Services Committee  
School of Arts & Sciences  
Approved minutes of the meeting of February 11, 2010

Committee members present: Lisa Tillmann (Presiding), Tonia Warnecke, Mary Throumoulos, Barry Allen, Kenneth Pestka III, Arthur Grizzle, Eric Schutz (Secretary).

Also attending: Pat Schokneckt.

We approved the minutes of the last meeting, with the proviso that the fair labor code language to which they referred in detail be attached for readers' convenience.

Lisa Tillmann gave us an update on the status of the Board of Trustees faculty representation proposal that was presented at the last faculty meeting. We agreed that despite suggestions by some faculty otherwise, we continued to favor asking for faculty participants not to have voting rights on the Board or any of its committees; and we agreed that we continued to favor faculty participation on the board as well as on all four of the committees on the proposal as originally presented to the faculty.

Artie Grizzle reported that the proposal on the Ethical Production of Rollins Branded Products was tabled by the Student Senate until they could see the full proposal.

Next, Pat Schokneckt reported on the results of an audit done recently on Rollins, the upshot of which is that the College is now developing a Confidentiality and Data Security Policy, a draft of which we reviewed and discussed. The policy covers best practices regarding the storage of data sensitive to the administration of the College, its students and employees on servers, computers, telephones, etc., or hard-copy. We found little with which to quibble in the draft of the Policy: it all seemed quite sound as a way of best securing our data.

Pat also presented for our discussion a proposed Rollins College Confidentiality Agreement. This is a form which all Rollins employees would have to sign, agreeing to abide by the above Policy and whatever laws may also apply, to refrain from any unauthorized breach of confidentiality or security, etc. We discussed this too. Recognizing that some kinds of employees might well be required to do so (top-level officers, etc.), we were mostly opposed to the idea of faculty having to sign such a document, feeling it could be oppressive (squelching academic freedoms or civil rights, e.g., of whistle-blowers), that appropriate confidentiality was already well protected by existing law, and that faculty were already mostly aware of and sensitive to appropriate confidentiality.

What to do then with the Confidentiality and Data Security Policy *cum* Confidentiality Agreement package? We decided: scratch the Agreement, and send the Policy to the Executive Committee for deliberation on the question of how best to bring the whole matter of the Policy up for discussion by all relevant parties on campus.

After which we adjourned.