Curriculum Committee Minutes   College of Liberal Arts Minutes and Reports

4-4-2017

Minutes, Curriculum Committee Meeting, Tuesday, April 4, 2017

Curriculum Committee

Curriculum Committee- Rollins College

DATE: 4/4/2017
LOCATION: Bush 176

ATTENDEES

- ☑ Josh Almond
- ☑ Amy Armenia
- ☑ Mario D'Amato (Chair)
- ☑ Mattea Garcia (Sec.)
- ☑ Jonathan Harwell
- ☑ Nick Houndonougbo
- ☑ Emmanuel Kodzi
- ☑ Nancy Niles
- ☐ Zhaochang Peng
- ☑ Jay Pieczynski
- ☑ Shaayann Khalid

- ☐ Gabriel Barreneche
- ☑ Meribeth Huebner
- ☑ Robin Mateo
- ☐ Laura Pfister
- ☐ Claire Strom
- ☑ Steve Booker
- ☐
- ☐

AGENDA/DISCUSSION

1. Approve Minutes from
   - Motion to approve minutes from March 28, 2017
   - DECISION: 10-0-0
2. Sub-committee announcements
   - New Course Subcommittee: No report
   - Appeals (J.Pieczynski): Email conversations.
   - IPFAC: Meeting tomorrow, update next week (J. Harwell)
3. New Business
   - Change to Master's in Counseling:
     - Motion to consider: N. Niles
     - 2 course structure-repacking Practicum and Internship.
     - DECISION to approve changes: 10-0-0
   - Proposal re: Holt students being permitted to declare a CLA minor/major
     - Motion to consider this proposal: J. P.
     - Students already navigating system in cross-listed courses. Some students have achieved 'minors' as a result and, though this

wouldn't necessarily appear on the catalog (staffing issues), the student could be awarded the minor. This would still remain up to the department.
- Perhaps we can create a formal petition that requires departmental signatures, rather than creating a larger policy. This can be revisited as additional issues regarding scheduling, cross-listing, and rFLA are handled.
- Proposal revised to say "a Holt student" and to indicate that this would include a formal petition. The petition form will come to CC. And remove reference to 'majors.'
- DECISION: 10-0-0
  - Finalizing comments on Social Gerontology (Non-Credit) Certificate Program
    - Motion to consider: M. Garcia
    - CC is offering comment.
    - Motion to vote on endorsement (N. Niles) of proposal
    - DECISION: 7-2-1
4. Old Business
5. Adjourn
   - Motion to Adjourn: M. Garcia
   - APPROVED
   - Adjourned 1:27pm

Minutes Prepared By:

Proposal re. Holt Students Declaring a CLA Minor

Meribeth Huebner, Associate Dean of Holt, has pointed out that occasionally a Holt student wishes to declare a minor that is available in CLA but is not formally listed in Holt. Note that Holt does not have the self-designed major (or minor) option. Meribeth indicates that in some cases, such students would be able to fulfill the requirements of a CLA minor through navigating the system of transfer credits from CLA (for students who start in CLA but transfer to Holt) or elsewhere, cross-listed courses, and special permissions. And so the question is raised that if a Holt student is able to fulfill the requirements for a minor that is not formally listed for Holt, but is available in CLA, should the student be permitted to declare that minor?

Proposal:
Departments or Programs will determine whether a Holt student who is able to fulfill the requirements of a CLA minor—through navigating the system of transfer credits from CLA or elsewhere, cross-listed courses, and special permissions—shall be permitted to declare and complete a CLA minor in that Department or Program. The student must file a petition in order to make this request.

[Unanimously endorsed by the Curriculum Committee on April 4, 2017]