

3-7-2017

# Minutes, Curriculum Committee Meeting, Tuesday, March 7, 2017

Curriculum Committee

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# Curriculum Committee- Rollins College

**DATE: March 7, 2017**

**LOCATION:** Bush 176

## ATTENDEES

<input checked="" type="checkbox"/> Josh Almond	<input checked="" type="checkbox"/> Gabriel Barreneche
<input checked="" type="checkbox"/> Amy Armenia	<input type="checkbox"/> Meribeth Huebner
<input checked="" type="checkbox"/> Mario D'Amato (Chair)	<input checked="" type="checkbox"/> Robin Mateo
<input checked="" type="checkbox"/> Mattea Garcia (Sec.)	<input checked="" type="checkbox"/> Laura Pfister
<input checked="" type="checkbox"/> Jonathan Harwell	<input type="checkbox"/> Claire Strom
<input checked="" type="checkbox"/> Nick Houndonougbo	<input checked="" type="checkbox"/> Steve Booker
<input checked="" type="checkbox"/> Emmanuel Kodzi	<input type="checkbox"/>
<input checked="" type="checkbox"/> Nancy Niles	<input type="checkbox"/>
<input checked="" type="checkbox"/> Zhaochang Peng	
<input checked="" type="checkbox"/> Jay Pieczynski	
<input checked="" type="checkbox"/> Shaayann Khalid	

## AGENDA/DISCUSSION

1. Approve Minutes from
  - Motion to approve minutes from February 21, 2017 with changes to location of vote result on Dramaturgy (move under motion). A. Armenia.
  - DECISION: 10-0-0
2. Sub-committee announcements
  - New Course Subcommittee: 18 rFLAs, 22 NC. Revisions to rFLA form will be coming, to be consistent with recent changes as approved in CLA faculty meeting.
  - Appeals: Prior appeals meeting-usual suspects such as late drops, commencement petitions, etc.
  - International Programs Faculty Advisory Committee (J. Harwell): Report provided by J. Harwell (see attached).
    - Field study proposals-multiple proposals. New course subcommittee will receive these after review by IPFAC.
    - Rollins in Shanghai update, per document.
    - Beijing Foreign Studies University, Semester Exchange Program

Proposal. Final proposal will come to CC in future to establish a more formal partnership for student exchange.

- Alcohol Policy: Creating a more flexible policy in consultation with the program leaders and IP.

### 3. New Business

- Self-Designed Minor in Chinese Language (3 students). G. Barreneche.
  - When a student wants to pursue a major/minor outside of regular curriculum, they meet with G. Barreneche and complete a proposal form. 2 years ago, CC approved a Chinese minor for a student.
  - 3 students are seeking the minor in Chinese Language, under the direction of L. Wei. Minor is collection of 6 courses. This minor structure is a bit different than the other language minors Rollins offers, due to availability of courses. A number of these courses will be completed while students are studying abroad.
  - Motion to consider self-designed minor in Chinese: J. Almond.
  - DECISION: 11-0-0
- Feedback on Disability Services request to have video surveillance to combat cheating (document attached) (G. Barreneche).
  - Motion to consider: J. Pieczynski
  - Seeking faculty input. Discussion reveals concerns regarding spirit of honor code, procedure (closed circuit with staffer, recording for evidence purposes, notice to students that they are being observed, etc), and proctoring procedures in general.
  - Request that language be added to indicate that students will be informed at the time of registration and/or
  - Comments from CC: Curriculum Committee respects the choice of Disability Services to choose methods for preventing cheating that may include video surveillance. However, it is the opinion of this committee that Disability Services should seek alternatives to video surveillance and we recognize DS may need additional resources in order to do so. If video surveillance is the only acceptable option, we request that careful consideration be paid to consent and notice for students receiving these accommodations.
  - Motion to endorse comment: N. Houndonougbo
  - DECISION: 11-0-0
- Next steps for Strategic Planning Task Force 1A (Mission): Discussion regarding any additional steps we feel CC may want to take regarding this report.

### 4. Old Business

- None

### 5. Adjourn

- Motion to Adjourn: J. Almond

- Adjourned at 1:55pm

## **ACTION ITEMS**

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Minutes Prepared By: Mattea Garcia

**Report to the Curriculum Committee  
on the International Programs Faculty Advisory Committee**

**Jonathan H. Harwell, March 7, 2017**

**Field Studies:** some already in progress, several additional ones recently proposed or expected. Already in the works are field studies led by Barry Allen (environment & development in Costa Rica, established field study in Jan. 2018), Jana Mathews & Kristin Winet (tourism study in Cancun, Mexico). Additional proposals include Leslie Poole & Emily Nodine (Everglades, Jan. 2018), Bruce Stephenson (Portland, established field study in May 2018), and Ashley Kistler (Mayan anthropology, Merida, Mexico, established field study in Jan. 2018). Provisional approval by IPFAC sends field studies to the new course subcommittee.

**Rollins in Shanghai:** Current numbers: 2 for Shanghai, 3 for Hong Kong, 1 SIT (School for International Training) China. Compared to Fall 2016: 8 Shanghai.

- Selection of fall 2017 Rollins in Shanghai faculty
  - Giselda Beaudin was not present for this discussion and selection process.
  - Reviewed and discussed four proposals—two full semester, two short term
  - Selected proposal from Ashley Kistler and Giselda Beaudin for short-term intercultural development, with the following restrictions:
    - However the course ends up being developed, IP/Rollins will pay for just two round-trip tickets to Shanghai.
    - Given Giselda's role as Director of IP, she should also conduct a full program assessment while in Shanghai and visit other programs in China if possible (Hong Kong and Beijing).

**Beijing Foreign Studies University, Semester Exchange Program Proposal:** IPFAC recommends considering the Shanghai program as a prerequisite since this program will demand a high level of resilience, independence and maturity. Expect a final program proposal to be presented to CC.

Summary

- Rollins has developed a relationship with Beijing Foreign Studies University (BFSU) over the past few years of collaboration between the BFSU debate team and the Rollins debate team.

- The relationship has strengthened to the point that Rollins and BFSU wish to establish a formal partnership for student exchange.
- Rollins currently has only two semester programs in China: the Rollins in Shanghai Program and an exchange program at Hong Kong Baptist University.
- The BFSU program would be distinct from both of these options and would offer students a direct enrollment environment at a highly ranked University in mainland China.
- BFSU offers coursework in English in a range of fields attractive to Rollins students as well as Chinese language courses.

## **Alcohol Policy**

- New policy is that IP reviews each program in consultation with the program leaders and with consideration to location, program structure and risk factors and determines the alcohol policy (either zero tolerance or alcohol allowed only during free time if the student is legal to drink in country).
- IP will present the policy to students in pre-departure meetings and students will sign a specific addendum to the waiver outlining the alcohol policy for the specific program.
- Under either policy, there will be zero tolerance for any behavior that creates or increases risks and/or disrupts the program in any way.
- If a program maintains the zero tolerance policy, it is important that program leaders are very clear about the policy and do not imply that once in country students can drink. However, there is no increased risk to the program leader if students drink alcohol during free time and the program leader has no knowledge of that behavior.
- New policy and sample waivers already shared with Maria, Meghan and the past program leaders.
- Pilot with the 2017 spring break programs.

## SELF-DESIGNED MAJOR PROPOSAL FORM

NAME: Harina Barbesino R-Number: 01144978

E-Mail kbarbesino@collins.edu Local Phone: 772-925-5927 Date Filed: \_\_\_\_\_

Total Semester Credits Earned: 67 Class Standing: Freshman Sophomore Junior

CUM G.P.A. 3.97 Current Academic Advisor: Joan Davison

Please provide a concise descriptive title of your **Self-Designed Major** to be included in your permanent record:

Chinese Language

Please indicate the academic departments to be involved in your **Self-Designed Major**.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Director's Name: Li Wei Department: Modern Languages

Sponsor 1 Name: Yusheng Yao Department: History

Sponsor 2 Name: Zhaochang Peng Department: Economics

Please respond to the following questions in your proposal (attach additional pages if necessary).

*Why do you wish to pursue a Self-Design Study Major instead of a conventional major?*

*What do you intend to do after completing it?*

*Why have you chosen the departments indicated and the particular courses chosen?*

*What are the goals and plans for your independent research project?*

*Why do you wish to pursue a Self-Design Study Major instead of a conventional major?*

Coming into university I never questioned whether I would start a new language or simply fulfill my language requirement by taking a language that I am already fluent in. I knew coming in that I wanted to challenge myself and take advantage of the unique opportunity to learn a new language in college, so in my first semester I decided to take my first Mandarin class. Mandarin is unlike any other language I know, or have studied, and I am continually surprised by the ever growing rules and nuances the language has to offer. In fact, my first Chinese class is what convinced me to pursue a double major in International Relations and Asian Studies and my decision to study abroad in China this upcoming summer and fall. In my opinion, exclusively studying the culture, politics and economics of a country or region without knowing the language is inadequate and only offers a surface level understanding. Language is the window to a country and its people. Therefore, I found that the my Asian Studies major, which only requires two semesters of at least intermediate level language study, is not sufficient for my goal of a thorough understanding of Asia, and specifically China. A Chinese minor would be ideal in supplementing my Asian Studies major and is essential in my ultimate goal of language fluency.

*What do you intend to do after completing it?*

My plans after graduating include the almost daily use and/or knowledge of the Chinese language and culture. In the future I plan on applying for a Fulbright grant to conduct research in China or study at a Taiwanese university. I am currently applying for a Boren Scholarship to study abroad in China and if I receive the award I hope it will open doors for me to eventually work in the federal government, focusing specifically on national security. Regardless if I receive the Boren Scholarship or not, my ultimate goal is to work in the federal government as a Policy Analyst, Cyber Security Analyst (I am minoring in computer science and plan to pursue opportunities in this field), Foreign Service Officer or any career in the Intelligence community that requires a thorough understanding of China and its culture and language.

*Why have you chosen the departments indicated and the particular courses chosen?*

My proposed minor is exclusively for the purpose of studying and becoming fluent in Mandarin. For this reason, all classes will be from the Modern Languages department. Although this minor only draws from one department, I have no doubt that I will learn more about Chinese culture and society through the language and professors in addition to my Asian Studies major. The courses I have chosen are all available Chinese language courses that Rollins offers, and a 400-level independent study that will be taken to utilize and assess the four years of language study that I will complete.

*What are the goals and plans for your independent research project?*

Considering that I am applying for a minor, rather than a major, my self-designed minor will not have an independent research paper. Instead, the Chinese minor will require a 400-level independent study course. This course will give me designated and personal time to refine, expand, and practice my vocabulary, speech, and writing. Considering my ultimate goal and my areas of study, this final independent study will be a Chinese policy language course, a course that is not offered by Rollins and is an ideal culmination of my curriculum.

*Karina Barberio*

# SELF-DESIGNED MAJOR COURSE OF STUDY

List the courses (by department) you propose to have included in your Self-Designed Major. Show by course number and title, and indicate with an "X" those courses already completed.

DEPARTMENT: Modern Languages

Course #	Title	Completed - "X"
10513 CHN 101	Elem Chinese I	X
10514 CHN 102	Elem Chinese II	X
10520 CHN 151	Elem CHN Conversation I	X
10521 CHN 152	Elem CHN Conversation II	X
10515 CHN 201	Intermediate Chinese I	X

DEPARTMENT: Modern Languages

Course #	Title	Completed - "X"
10516 CHN 202	Intermediate Chinese II	
10522 CHN 251	Intermed CHN Conversation I	X
10517 CHN 301	Advanced Chinese I	
10518 CHN 302	Advanced Chinese II	
10991 CHN 205B	Intro to Chinese Calligraphy	X

DEPARTMENT: \_\_\_\_\_

Course #	Title	Completed - "X"
CHN 400-level	Adv. Chinese Independent Study	
CHN 400-level		

RELATED ELECTIVES: \_\_\_\_\_

Course #	Title	Completed - "X"

Senior Project Title \_\_\_\_\_

Signature of Student: <u>Karina Badierio</u>	Date: <u>1/20/2017</u>
Signature of Director: <u>Chris</u>	Date: <u>1/23/2017</u>
Signature of Faculty Sponsors: <u>[Signature]</u>	Date: <u>1/23/17</u>
	Date: <u>1/23/17</u>
Signature of Representative of AAC: _____	Date: _____
Signature of Associate Dean of The College: _____	Date: _____

**NOTE:** Any changes in this Self-Designed Major proposal must be submitted on an Amendment Form (available on the Student Records website) with all signatures and dated. The Amendment form should be submitted for review and approval by the Dean or Associate Dean of The College or an authorized representative of the Academic Affairs Committee (AAC).

February 5, 2017

**Re: Karina Barbesino's Application for Self-Designed Chinese Minor**

To Whom It May Concern:

I'm writing to support Ms. Karina Barbesino's application for the self-designed Chinese Minor. I have known Karina since Fall 2015 when she was a first-year student and just started taking Chinese lessons. She has since completed CHN 101, 102, 201, and now is taking 202 this semester. She plans to study abroad in China, starting June with summer intensive language program and then followed by a semester-long program in Kunming, Yunnan Province.

Karina is a second-generation immigrant from the once troubled Balkan region, and she understands the importance of **transcultural competence** in promoting world peace and understanding. This is perhaps the major reason why she has chosen Yunnan as the locus of her study abroad opportunity. Situated in the far southwest of China, Yunnan is the most ethnic minority concentrated region. The rich cultural traditions and dynamic inter-ethnic relations provide a unique opportunity for language and cultural studies. I hope Karina will take the advantage of it and immerse herself in such a vibrant social environment. I understand Karina is currently applying for a Boren Scholarship for her study abroad in China. If successful, it will open doors for her to eventually work in the federal government, focusing on national security.

To achieve her long-term goal, Karina understands that she must reach at least Mid Advanced language proficiency level (ACTFL standards). Chinese is a difficult language, but her work ethic and leaning ability (with straight A's track records in Chinese) demonstrate it's possible to reach her desired language proficiency level upon completing her Minor studies.

Currently, we only offer up to 300 level of Chinese instruction on regular basis. With Karina's proposed language study plan in conjunction of her study abroad program in China, she will most likely complete at least one 300 level Chinese (very possibly two 300-level courses) when she completes her study abroad from China. In other words, in her Junior year (2018-19), she should be able to complete Adv. Chinese I & II courses. In her Senior year, Karina should be able to take two 400-level Chinese. One of them is an independent study that will incorporate her major focus (IR & Asian Studies) into language instruction. The projected linguistic goal for her minor is to reach Mid Advanced Level of ACTFL scale, focusing on the sub-categories of "Global Tasks & Functions" and "Sociolinguistic Culture." With a carefully planned language focused curriculum (three advanced level language courses beyond 301), I'm confident she can achieve her goal that will underlie higher linguistic skills and transcultural competence. Thus, I enthusiastically support her proposal. Please feel free to contact me if you have any questions.

Sincerely yours,



Li Wei  
Coordinator of Chinese Studies  
Dept. of Modern Languages & Literatures

Record of: Karina Barbesino  
 Current Name: Karina Barbesino  
 6113 56th Avenue  
 Vero Beach, FL 32967

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TRANSCRIPT

Issued To: Karina Barbesino

Course Level: Undergraduate  
 Only Admit: Fall 2015- A&S/CPS/Holt

## Current Program

College : College of Liberal Arts/A&S  
 Major : International Relations  
 Asian Studies  
 Minor : Computer Science

SUBJ NO.	C	COURSE TITLE	CRED GRD	PTS R
Institution Information continued:				
INTN 397	R	Internship	4.00 CR	0.00
		Ehrs: 4.00 GPA-Hrs: 0.00 QPts:	0.00 GPA:	0.00
Good Standing				

SUBJ NO. C

COURSE TITLE

CRED GRD

PTS R Fall 2016- CLA/HOLT

College of Liberal Arts/A&amp;S

International Relations

## INSTITUTION CREDIT:

## Fall 2015- A&amp;S/CPS/Holt

College of Liberal Arts/A&amp;S

International Relations

CHN 101	R	Elem Chinese I	5.00 A	20.00
CHN 151	R	Elem CHN Conversation I	1.00 CR	0.00
HON 201H	R	Bodysnatchers: Lit & Medicine	4.00 A	16.00
PEA 30	R	BPE: Aerobic Fit: Running	0.00 P	0.00
POL 130	R	Intro International Politics	4.00 A	16.00
		Ehrs: 14.00 GPA-Hrs: 13.00 QPts:	52.00 GPA:	4.00

Good Standing

## Spring 2016- A&amp;S/CPS/Holt

College of Liberal Arts/A&amp;S

International Relations

ART 221	R	Drawing & Composition	4.00 A	16.00
CHN 102	R	Elem Chinese II	5.00 A	20.00
CHN 152	R	Elem CHN Conversation II	1.00 CR	0.00
HON 202A	R	Industrial Counter-Revolution	4.00 A	16.00
PED 101	R	Health & Wellness	4.00 A	16.00
POL 317	R	Latin Amer & US in World Pol	4.00 A-	14.68
		Ehrs: 22.00 GPA-Hrs: 21.00 QPts:	82.68 GPA:	3.93

President's List

Good Standing

## Summer 2016 - A&amp;S/CPS/Holt

College of Liberal Arts/A&amp;S

International Relations

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

## Spring 2017 - CLA/HOLT

## IN PROGRESS WORK

CHN 202	R	Intermediate Chinese II	4.00	IN PROGRESS
CHN 205B	R	Intro to Chinese Calligraphy	2.00	IN PROGRESS
CMS 167	H	Problem Solving I: with Java	4.00	IN PROGRESS
CMS 167L	H	Problem Solving I Lab	1.00	IN PROGRESS
ECO 203	R	Prin Micro & Macro Economics	4.00	IN PROGRESS
HIS 163	R	Modern East Asia	4.00	IN PROGRESS
HON 350S	R	Forensic Fact or Fiction	4.00	IN PROGRESS
PEA 62	R	Sailing/Canoeing	0.00	IN PROGRESS
		In Progress Credits	23.00	

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	67.00	60.00	238.68	3.97

TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	67.00	60.00	238.68	3.97
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

## **Proposal for Video monitoring of Accommodated Testing Spaces**

The Disability Services Office at Rollins College proctors 1,100 tests on average each semester for students with disabilities who need accommodations of extended time, distraction-reduced environments, and the use of adaptive technology. The office utilizes five small testing rooms that accommodate 1-2 students, and one larger room that accommodates up to 6 students. During final exams, we also proctor tests in other spaces on campus such as the Galloway Room, Bieberbach-Reed, and the Bush Psychology lab spaces.

The Honor Code is posted in all testing rooms, and is the agreement between students and the college that academic dishonesty will not occur, including cheating on exams. Despite this agreement, there have been documented incidences of academic dishonesty in the individual testing rooms, in which students have been caught with notes or cell phones. It is Disability Services' policy that all notes and electronic devices be left in the main office before the test begins, unless otherwise indicated by the faculty. There may not be enough staff available in the office at any given time to have sit-in proctors in each room to monitor the testers.

This issue has been addressed by colleges and universities throughout the United States through the use of closed circuit video cameras that record the students as they take tests. (See attached feedback examples). If incidences of academic dishonesty are identified, the recorded footage can be used as evidence. Video camera systems in each room also allow for a single proctor to monitor multiple screens at once, and eliminate potential distractions of having a human proctor in each room for the test-taker.

The Disability Services Office recognizes that the addition of cameras may be in conflict with the culture of Rollins College, specifically related to the Honor Code. We are asking that the Faculty Governance Board consider this request and provide feedback based on their assessment of the situation and potential impact on the College.