

Rollins College

## Rollins Scholarship Online

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Faculty Research and Development Committee  
Minutes

College of Liberal Arts Minutes and Reports

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Spring 4-14-2021

### **Minutes, Faculty Research and Development Committee Meetings, Wednesday, April 14, 2021**

Faculty Research and Development Committee

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## MINUTES

College of Liberal Arts' Faculty Research & Development Committee Meeting

Wednesday, April 14, 2021

2:30 p.m. – 3:45 p.m.

<https://rollins.webex.com/meet/jyu>

### ATTENDANCE

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The following colleagues were present:

Nancy Chick (*Non-Voting Member*)  
Denise Cummings (*Humanities Division Rep*)  
Robin Gerchman (*Expressive Arts Division Rep*)  
Kaitlyn Harrington (*Note Taker via a WebEx recording*)  
Jenn Manak (*At-Large Rep*)  
Devon Massot (*Non-Voting Member*)  
Sheryl Namingit (*Business Division Rep*)  
Mari Robertson (*Social Sciences Division Rep*)  
Kathryn Sutherland (*Science & Mathematics Division Rep*)  
Jie Yu (*Committee Chair & Social Sciences Applied Division Rep*)

The following colleagues were absent:

Jennifer Cavanaugh (*Non-Voting Member*)

### CALL TO ORDER

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Jie Yu called the meeting to order at 2:33 p.m.

### APPROVAL OF PREVIOUS MEETING MINUTES

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Minutes from the previous College of Liberal Arts' Faculty Research & Development Committee Meeting (held on March 23<sup>rd</sup>) were unanimously approved without corrections.

### NEW BUSINESS

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- I. FITI and OER Grants
  - a. Dean's Office confirmed that these grants are not available in 2020-21
  - b. It is not a guarantee that they will return in 2021-22

- II. Revision of the SFCSP rubric
  - a. The committee agreed upon the following:
    - i. Personal statement is valuable and needs to be added back in
    - ii. “Evidence of submission to or approval by IRB” added to the “Quality of Proposal” section
    - iii. A proposal should not be scored lower if the faculty member has completed a SFCSP in the past, as it is unfair to the student involved
- III. Revision of the SFCSP guidelines
  - a. The committee agreed upon the following:
    - i. “IRB or IACUC submission or approval (if applicable)”
    - ii. Three years (instead of six years) of previous grant reports
    - iii. A note to be added about the SFCSP Program Director providing the top applications to FRDC for their consideration and approval
    - iv. Clear message about how the Dean’s Office prepares a blind-reviewing process for the FRDC
    - v. More clarification is needed from the Office of the Dean of Faculty re: funding faculty travel guidelines for research vs personal professional growth opportunities
- IV. Jie Yu will email the FRDC members the updated SFCSP rubric and guidelines for their final approval, before emailing them to Chris Fuse to update the SFCSP website

#### **REMINDER OF NEXT MEETING**

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The College of Liberal Arts’ Faculty Research & Development Committee will informally meet with 2021-22’s members on April 27, 2021 from 12:30 p.m. – 1:45 p.m. in [Jie Yu’s Webex Room](#).

#### **ADJOURNMENT**

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Jie Yu adjourned the meeting at 3:23 p.m.