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Minutes, College of Professional Studies Faculty Meeting, September 30, 2014

College of Professional Studies Faculty
Rollins College

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College of Professional Studies
Faculty Meeting
September 30, 2014

Debra Wellman , Dean	Danny Arnold, Interim Dean	Jim McLaughlin, President of the Faculty
Sharon Agee	Lindsey Aloia	Rick Bommelje
Greg Cavanaugh	Sue Easton (sabbatical)	Margot Fadool
Greg Gardner	Ted Gournelos	Scott Hewit
Mattea Garcia	Nick Houndonougbo	Cecilia McInnis-Bowers
Hesham Mesbah	John Morrison	Denise Parris
Tim Pett	Carolyn Planck	Don Rogers
Michelle Stecker	Anne Stone	Giovanni Valiante (sabbatical)
Tonia Warnecke (sabbatical)	Jie Yu	
<i>Guests:</i>		
David Richard	Norah Perez	Diane Willingham
Jennifer Seitzer	Carol Bresnahan	Chet Evans

1. Minutes –
Motion to approve minutes from the CPS Faculty meeting in August, moved – T. Gournelos; second, S. Agee, minutes approved.
2. Title IX – D. Willingham
3. QEP – Norah Perez
4. Committee Reports
 - CC – M. Fadool – BUS proposals - title and new course proposals, committee approved all; looked at two of three health care programs, discussed how to move forward. C. Evans to send proposals out to outside reviewers with similar programs for review.
 - P & T – first meeting October 16
 - AAC committee report – G. Cavanaugh – this year officially confirmed that CPS member has voting rights, and motion rights if it involves CPS.
 - NCA – changes in GPA requirements
 - Honors thesis – let G. Cavanaugh know if you are interested
 - rFLA – must submit a form to re-teach an rFLA course.
 - Dual Degree students – gen ed on two tracks – issues and how to deal with them.
 - President of Faculty: – J. McLaughlin – handout on Budget and Planning Committee;
 - 2% stipend – BOT would be fine with a one-time payout to those that qualify – C. Bresnahan
 - International Program Faculty Advisory Committee: China Center is closed, Shanghai Program still available. Apply if interested through Giselda Beaudin.
 - Presidential Search committee – email sent around by J. McLaughlin. Confidentiality prevents him from sharing too much.
5. Proposal for the Healthcare Department – D. Arnold, only sent this out five days instead of 7 days required by the bylaws.
Motion to suspend the rules in the bylaws and accept the five days distribution instead of seven, motion J. Seitzer, second – R. Bommelje, call for question – J. McLaughlin, motion carries.
 - Health Care Proposal – motion to accept Dean Richard’s proposal to create a new Department of Healthcare Professions to provide education and training at both the undergraduate and graduate levels in healthcare and allied fields that incorporates a liberal arts-based general education and ethos with the following stipulations:
 1. Dr. Chet Evans, Director of the Center for Health Innovation, will become interim chair of the new department until such time as permanent, tenure track

- faculty are brought into the department.
2. Dr. Evans would receive an appointment to the department but would remain on staff in the Hamilton Holt School and draw his salary through funding mechanisms provided by the Hamilton Holt School.
 3. The hiring process for two new faculty lines for the department should commence as soon as possible (funding has been secured for the two new lines from a donor). Dr. Evans and I will work to have position descriptions to you and the faculty as soon as possible for review. Dr. Evans will chair the searches for these faculty members.
 4. The hiring process for two new faculty lines for the department in Applied Behavior Analysis and Clinical Science should commence as soon as possible (funding has been secured). D. Richards will work with Dr. Evans and Dr. Maria Ruiz (psychology) on creating these position descriptions within the next two weeks. Dr. Evans will chair the searches for these faculty members.
 5. New program proposals for master's degrees in 1) Health Services Administration; 2) Public Health; and 3) Applied Behavior Analysis and Clinical Science will be submitted to the CPS Curriculum Committee as soon as possible for faculty approval. We would like to start those master's programs in Fall, 2015.

D. Rogers moves, second C. McInnis-Bowers. Proposing a new Department of Health Professions in undergraduate and graduate levels.

Call to question: M. Fadool, second R. Bommelje.

Discussion:

- Regarding housing the department in BSE, rather than creating a new department. If housed in a new department, C. Evans would serve as Interim Chair.
- C. McInnis-Bowers – Lead with tenure track appointments? Yes – D. Richards. Caveat that they will only continue to be funded if the numbers are there.
- J. Seitzer – when will the first program deploy? D. Richards - SP15 undergraduate; FA15 – 3 masters programs. Funding is there for the faculty lines, donor gift for two years.
- D. Arnold – two positions from donors? Two new faculty lines in Department of Health Programs, both would teach undergraduate programs. Donated monies predicated on having the graduate programs in place – D. Richards. If not approved, they could still be used in the undergraduate program.

Call to question, J. McLaughlin, second – T. Gournelos – show of hands, in favor – 4; opposed – discussion continues.

- C. McInnis-Bowers – Questioned the benefits of creating the department first and then hiring the faculty into the department instead of having the faculty first and then creating the department.

Motion to call to question – R. Bommelje, second – D. Rogers. Health Professions motion in favor? Motion carries to create a new department named Health Professions.

6. 2% stipend issues – does not have to be based on merit
 - We can vote the 2% across the board
 - We can vote to have the deans go through FSAR's to decide.

Motion to move that we take the 2% stipend of this academic year across the board – G. Cavanaugh, second – C. McInnis Bowers, call to question. Motion carries.

7. Office Hours – A. Stone – Professional Standards Committee – language for a policy on office hours. A. Stone read the proposal presented to the Executive Committee via email. Executive Committee agreed that it was a reasonable suggestion. A. Stone to send it out via email to all CPS faculty.

Meeting adjourned 2:01 p.m.