

2-4-2014

## Minutes, Arts & Sciences Finance and Service Committee Meeting, Tuesday, February 4, 2014

Arts & Sciences Finance and Service Committee

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## FINANCE AND SERVICE COMMITTEE

MINUTES: February 4, 2014

Approved: March 11, 2014

### Attending:

**Faculty: A&S:** Hoyt Edge, Susan Cohn Lackman, Steven St. John; Paul Reich, Eric Zivot;

**Staff:** Steve Gauthier, Leon Hayner; **CPS:** NA; **Students:** Romulo Rainha; **Guest:** Bill Short (Asst. VP, Finance),

The minutes from the last meeting (December 3, 2013) were approved.

Re: Sustainability Sub-Committee: In the time since F&S approved the Anti-Idling Proposal, it has been learned that other places have anti-idling laws, including the State of Pennsylvania ([www.No-Idle.PA.gov](http://www.No-Idle.PA.gov)). The Policy Subcommittee will consider the policy in March. Update from the Sustainability Committee: Scott Bitikofer led students on a tour of the College to highlight the sustainability measures in place; he is eager to invite others to tour with him. SunRail and the college have entered into an agreement to allow Rollins employees to purchase SunRail travel passes on a pre-tax basis; Winter Park is attempting to have a soft opening of Sunrail during WP Art Festival, with schedule to be announced. The city of Winter Park and Rollins are working with Hertz to establish one-hour auto rental (\$8/hour), starting at the Ollie Lot.

### Finance and Budgeting Matters:

- The Executive Committee wants F&S to sponsor a colloquium to further discuss budget issues, long-term financial model issue as well as short-term solutions. F&S is determined to lay out long-term issues, as well as have people understand why the College will have budget reductions next year. Faculty is concerned about process and being involved.
- The Galloway Room is reserved for February 14, 3:30 p.m., for this Colloquium. In a discussion about how to handle the colloquium, Zivot opined this should not be a free-for-all, nor a shouting match, and asked to frame the talking points clearly. Focus for this colloquium will separate out long-term issues from current problems. Short noted that the clamor in Washington, D. C. was part of problem: Rollins receives \$30 Million through student aid. In the State Legislature, there are proposals to reduce the FRAG allotment.
- The scheduled colloquium, the Executive Committee thought, should be about both short term issues as well as the next 25 years; should we have two colloquia, one to talk about long-term issues, and one about short-term budget issues? The decision was made to present two colloquia, one on Budget Reductions, the other on New Revenue Streams.
- Re: Rollins Institute of Technology and the Arts (RITA), a suggestion that there be a new and separate entity, located at Lake Nona that will be a mainly-online delivery unit, yet not using the MOOC approach. The idea is that Rollins lends its name to this separate institution, with a sum of \$2 - 4 Million from the Endowment, and 30% of revenue goes back to college. There is no business plan for RITA at the moment; however many faculty are more concerned about the feasibility of this proposal than budget cuts. The long-term financial

issue is the reason for RITA being proposed by Dean Richard, with Holt generating some money for the College.

- In the general discussion on the Budgeting topic, it was discerned that February is time for suggestions, and then the Board of Trustees meets. It was decided that the first colloquium should be on budgetary issue for next year, the second one will be long-term model.
- Having faculty affirm that this is the case will psychologically go the distance to get buy-in. Staff should be involved in the suggestion process: staff may have more fear than faculty may have; multiple members of F&S should be at a Staff Information Session/Colloquium. The purpose of all meetings is idea-generation, which will then be vetted by F&S, and then with Executive Committee.
- Final resolutions on budget will be made by Trustees (after Departments, all the VPs, then Provost and Finance VPs with the President, before going to the Trustees). If there is not the possibility of a Staff Colloquium, it will be possible to substitute, or add an anonymous suggestion link for staff who may feel more comfortable making comments. These anonymous comments would be given to Jeff Eisenbarth. Next Budget and Planning meeting is March 26, yet the budget is presented to Trustees Feb 18. Hayner and Short will hold a staff info session and feedback session.
- In order to get ideas from students, SGA should find out from students how to have a 4 – 6% cut in budget in areas of import to students, as well as suggestions that can increase income that affect students. 4% of \$5 Million has to be either cut or supported and the College must balance returns with costs.
- In response to the faculty suggestions already proposed: If over years we downsize to 1700 staff from current 1875 – what happens? Crummer didn't replace people as budget went down; hire visitors instead of people with long-term contracts. What if the attrition is lopsided according to needs? Another concern is that some feel that too many faculty have courses off as it is. Will the 5+ increase costs? There are considerations of staffing, course offerings.
- It is important to recognize the savings cannot be made in one area alone, nor can income be generated in one area alone. The balance will occur when cost savings and income generation is done by small increments (of \$1000) across the campus as a whole.

Meeting adjourned 1:41 p.m.

Respectfully submitted,

Susan Cohn Lackman