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Minutes, College of Professional Studies Faculty Meeting, February 18, 2014

College of Professional Studies Faculty
Rollins College

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CPS Faculty Meeting
February 18, 2014

Debra Wellman, <i>Dean</i>	Jim McLaughlin, <i>President of Faculty</i>	Sharon Agee
Danny Arnold	Rick Bommelje	Greg Cavanaugh
Sue Easton	Margot Fadool	Greg Gardner
Ted Gournelos	Scott Hewit	Cecilia McInnis-Bowers
Hesham Mesbah	John Morrison	Stacey Passalacqua
Carolyn Planck	Don Rogers	Michelle Stecker
Anne Stone	Gio Valiante	Tonia Warnecke
Jie Yu		

Meeting called to order at 12:30
Sam Pieniadz. , Academic Honor Council

- Honor Code issue; filing cabinet with old syllabi, old quizzes in the basement of one of the dorms; 2009-2010 outdated information; nothing that students will benefit from. Notify professors of whose documents are in this bank.
- Minutes: January minutes approved
- Tonia W. – 5 + - “What should count for the plus and what shouldn’t?”
- Puzzle Award – Goes to S. Easton

- Heath Management Proposal
Motion – D. Rogers, second S. Agee; Health management proposal: Faculty to be housed temporarily in the BSE department. Motion carries.

Motion – the proposal to create a health management major, along the lines of the proposal that D. Arnold sent out and distributed to faculty with the understanding that we are doing this now so it will make it possible to hire a faculty member who is ultimately going to have a big impact on designing this.

- Vote – health management major *pending approval of new courses*, signify by saying “I”, motion carries.

- Bylaw changes – J. McLaughlin:

Change: 1.1 Add language to note which guidelines we follow if a matter is not contained within our Bylaws (this is a short-term fix)

When the Bylaws of the CPS do not address an issue under consideration, we will adhere to the A&S Bylaws, if they address the issue. If they do not address the issue, we follow the AAUP guidelines.

Motion to approve: S. Hewit, Second: M. Fadool; Motion Carries

Change: Section IV.4.3 The Curriculum Committee. Remove language specifying the names of department in CPS since those may change.

The Curriculum Committee has primary authority in all policy matters concerning all undergraduate and graduate curricula offered by departments of the CPS.

Motion: G. Cavanaugh, Second: T. Gournelos; Motion Carries

Change: 4.4.3 Clarify the process for reporting by department representative on standing committees

Standing Committee representatives will report the results of each meeting to their department, and Standing Committee Chairs will give a report at each CPS meeting of the faculty.

Motion to approve: T. Gournelos, Second: S. Easton; Motion Carries

Change: Vice President of planning; editorial revision, remove Dean of the College
The CC provides consultation, advice, and recommendations to the CPS departments, CPS faculty as a whole, CPS Dean, VP for Academic Affairs/Provost, ~~Dean of the College~~, and the President (if asked) on matters related to undergraduate and graduate CPS curriculum, student academic standards and honors, and academic advising.

No motion needed: Editorial changes will be made.

Change: From 1 student for each department to 1 student rotated across departments
... In addition there shall be one non-voting student delegate from a department in the CPS. Departments will rotate the student representative so that each year a student from another department will serve.

Motion to approve: D. Arnold, Second: M. Fadool; Motion Carries

Change: Note that the terms for the Curriculum Committee are staggered
The two faculty representatives will be selected by each CPS department for two-year term. The terms will be staggered so that there is ~~always~~ one department member serving a second year while there is a new member joining the committee.

Motion to approve: M. Stecker, Second: M. Fadool; Motion Carries

Change: IV.4.4 Remove wording that there be a faculty representative from A&S on our Promotion and Tenure Committee because there is no reciprocal representative from CPS to serve on A&S's FEC.
Membership of the Promotion and Tenure Committee will include two tenured professors from each department in the CPS.

Motion to approve: D. Rogers, Second A. Stone. Motion Carries

Change: VI.6.4 Add language to note that exceptions may be made for the length of time a faculty member can serve without attaining tenure.
No tenure-track appointment may last beyond seven consecutive years without the faculty member's being granted tenure. Exceptions may be made for faculty members who have been awarded parental leave for childbirth or adoption, who have been on medical leave, or who have another significant reason for delaying application for tenure that has been approved the Department Chair and the Dean.

C. Bresnahan – "What is the length of time to be considered an exception?"

D. Wellman – "Is this the exact wording that A&S has in their bylaws?"

J. McLaughlin – "Changed a little"

C. Bresnahan – "A&S worked with lawyer for wording, we probably need to use their language if we are planning to treat maternity leave and medical leaves the same way as our A&S colleagues. "

D. Wellman – " There are too many concerns with little time left in the meeting."

Tabled until next meeting

Meeting adjourned 1:55 p.m.