

10-18-2016

Minutes, Curriculum Committee Meeting, Tuesday, October 18, 2016

Curriculum Committee

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Curriculum Committee-Rollins College

DATE: October 18, 2016

LOCATION: Bush 176

ATTENDEES

<input checked="" type="checkbox"/> Amy Armenia	<input checked="" type="checkbox"/> Gabriel Barreneche
<input checked="" type="checkbox"/> Mario D'Amato (Chair)	<input type="checkbox"/> Meribeth Huebner
<input checked="" type="checkbox"/> Mattea Garcia (Sec.)	<input checked="" type="checkbox"/> Robin Mateo
<input checked="" type="checkbox"/> Jonathan Harwell	<input checked="" type="checkbox"/> Laura Pfister
<input checked="" type="checkbox"/> Nick Houndonougbo	<input type="checkbox"/> Claire Strom
<input checked="" type="checkbox"/> Emmanuel Kodzi	<input checked="" type="checkbox"/> Jennifer Cavanaugh
<input checked="" type="checkbox"/> MacKenzie Moon Ryan	<input checked="" type="checkbox"/> Tiffany Griffin
<input checked="" type="checkbox"/> Nancy Niles	<input checked="" type="checkbox"/> Emily Russell
<input checked="" type="checkbox"/> Zhaochang Peng	
<input checked="" type="checkbox"/> Jay Pieczynski	
<input checked="" type="checkbox"/> Shaayann Khalid	

AGENDA/DISCUSSION

1. Approve Minutes from
 - Motion to approve minutes: Amy Armenia
 - DECISION: 10-0-0
2. Sub-committee announcements
 - New Course Subcommittee (Amy Armenia):
 - The committee has begun reviewing the forms used for proposals.
 - The committee invites feedback from the CC.
 - Appeals (Gabriel Barreneche): Meeting postponed until Monday. The committee will consider a grade appeal and add/drop situations.
3. New Business
 - The faculty position request form (Jennifer Cavanaugh)
 - New faculty positions are initially requested by departments.
 - Beginning this year, the process for requesting lines will have additional steps. The CC will now be included in the process prior to moving it up to EC. Per Article XII, Sect 1, the CC will offer comment to the Dean of CLA and the department.

- J. Cavanaugh provided us with the current form and asks for any input.
 - Recommendations: Consider asking questions that allow departments to reflect on diversity, contribution to the mission, impact on curriculum, and overall institutional impact. The CC would also like to have additional information including curriculum maps, current staffing, and other relevant information.
 - Discussion regarding comment, endorsement, or voting. What role does CC play?
 - The CC might need to call a special meeting (e.g. With a meal) to review proposals. Feedback from CC will be shared with the department via the Dean of CLA.
 - Proposal for a new Academic Advising Program (Shaayann Khalid)
 - Student representative addresses concerns about advising. This included workload, undeclared students, and other issues.
 - SGA has formed a committee to solicit feedback regarding advising. S. Khalid will talk with Tiffany Griffin and Mae Fitchett.
4. Old Business
- Strategic Planning:
 - We need to gather ideas regarding the imbalance of majors. This could perhaps be a survey. Task Assigned: Mattea
 - Recommendations for addressing the imbalance
 - Information you think is relevant for addressing the imbalance
 - An additional member of the CC will help with reviewing the response
 - We would like to create a team to facilitate discussions. Task assigned: Emmanuel, Jay, and Zhaochang. The team can determine parameters and questions. This group would include Claire.
 - We would like to look for data. Task Assigned: MacKenzie.
 - Benefits of deferring declaration of major. Benefits of minors.
 - Goal to complete these: Mid-November.
5. Adjourn
- Motion to Adjourn: Mattea Garcia
 - APPROVED