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Minutes, College of Professional Studies Faculty Meeting, Tuesday, October 22, 2013

College of Professional Studies Faculty
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The College of Professional Studies

October 22, 2013

12:30 p.m.

Debra Wellman, Dean	Jim McLaughlin, President of Faculty	
Sharon Agee	Danny Arnold	Rick Bommelje
Greg Cavenaugh	Sue Easton	Margot Fadool
Greg Gardner	Ted Gournelos	Scott Hewit
Cecilia McInnis-Bowers	Hesham Mesbah	John Morrison
Stacey Passalacqua	Carolyn Planck	Don Rogers
Michelle Stecker	Anne Stone	Gio Valiante
Tonia Warnecke	Jie Yu	

Guests: Carol Bresnahan, Jonathan Miller, Mamta Acapadi

Meeting opened at 12:39

Minutes with corrections – edits from S. Agee, - minutes approved pending Don Rogers' edits to be sent through email.

Committee Reports

Curriculum Committee - D. Rogers; Approved new courses for the new BUS & BSE majors

Approved the programs in Costa Rica and Rwanda; two communication; two education courses.

Currently the committee is in negotiations about a new BSE course.

A Health Management proposal is tabled pending unanswered questions.

All changes made were approved by the dean except one - ; the change of language in the catalog for the education department.

Health Management - undergraduate major in Holt school. Expectation - 40 students.

A faculty member would be hired as the director of this program; this position would be housed in BSE until the program is large enough to have faculty status. It will be a tenure track appointment with no guarantee for funding beyond the initial stages. If it doesn't achieve student numbers, then it becomes a terminal position; Dave Richards hopes this will be the foundation for graduate programs in Health in the Holt School. Undergraduate health and graduate health would be enough to justify creating a department of Health Management.

Questions/Comments: J. McLaughlin – Is this program associated with Carol Lauer's Global Health initiative?

D. Rogers - no, the two programs were developed independently of one another.

D. Wellman – they will probably use the same faculty across the two programs.

C. McInnis-Bowers – Asked whether the BSE department would be in leadership role in terms of search and recruiting?

D. Wellman – no, this program would be more in line with health management rather than business.

C. McInnis-Bowers – As this is a faculty position, she would like clarity as to who the lead on this appointment

D. Wellman – will check into these questions.

Promotion and Tenure Committee: C. McInnis-Bowers - candidates regarding mid-term have been sent to chairs. Mid-course reviews - four have been scheduled; outside person has been assigned.

Candidates - letter coming from PTC validating the process.

Committee has reviewed the new BSE department criteria and has given feedback.

Communication submitted their criteria to look at two to three criteria at the same time.

BSE wrote into their criteria under AAC standards of professional conduct.

Encourages each department to make modification in the Promotion and Tenure criteria for implementation into the collegial processes.

Months of November and December - focus is on reviewing the Bylaws and processes; review and feedback should be sent to the P & T committee.

Candidates should send package to C. McInnis-Bowers and she will upload it to the PTC site on Blackboard.

Report from the President of the Faculty - J. McLaughlin - refers to handout from the A & S Meeting on September 26 and reports on the A&S Meeting, AAC, PSC, and Finance committees

Comments:

S. Easton - Clarification on what blended learning is should involve Pat Schocknecht.

D. Wellman - The Curriculum Committee review the AAC minutes and make recommendations based on that.

D. Wellman – Regarding the budget: asked each department to find time to find ways to do cost savings in our own areas.

AAC: G. Cavanaugh (CPS representative) - echo's the blended learning issue. Claire would like for CPS to submit Gen Eds. Very few have submitted Gen Eds. C. McInnis-Bowers - clarification - gen ed does not count in the major/ should not be subject specific.

D. Rogers - Pre-Engineering major should be discussed. At one point in time the curriculum committee approved the major. G. Cavanaugh - shouldn't that be housed in CPS?

D. Wellman - we need a colloquium to discuss this.

D. Rogers - what are the other programs, should we be involved in those?

Department of Education submitted 4 Gen Ed course proposals.

PSC - T. Gournelos (CPS representative) - dealing with grants; next will be major push Student Faculty research grants and the next round of Critchfield's. Stressed that you be detailed with type applications. Course Instructor Evaluations' (CIE) – process; Put together a draft that the CIE's need revisions - working with James Zimmerman. Working with Paul Harris as well to make changes to the CIE's.

Merit - D. Wellman shared a PowerPoint and discussed how merit was determined.

D. Wellman introduced the Traveling Trophy and awarded it to Ted Gournelos as the first recipient. Anne Stone as the second recipient.

Meeting adjourned 1:54 p.m., next department meeting 11/21/13.