

11-13-2014

## Minutes, Arts & Sciences Executive Committee Meeting, Thursday, November 13, 2014

Arts & Sciences Executive Committee

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**ROLLINS**  
EXECUTIVE COMMITTEE MEETING  
November 13, 2014  
Agenda

**12:30 in CSS 167**

**Lunch will be served**

- I. Call to order**  
Carol Lauer
- II. Approval of minutes from 11/6/14**  
Thomas Ouellette
- III. Reports**
- IV. Old Business**
- V. New Business**
  - a. Doctoral Program in Liberal Studies  
(see attachment 1)
  - b. INB Proposal  
(see attachment 2)
  - c. Proposed agenda for 11-20-14 A&S Faculty Meeting
- VI. Adjournment**



**ROLLINS**  
**EXECUTIVE COMMITTEE MEETING**  
**November 13, 2014**  
**Minutes**  
**Approved**

**PRESENT**

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Carol Lauer, Thomas Ouellette, Craig McAllaster, Jill Jones, Fiona Harper, Derrick Paladino, Elise Ablin, Jennifer Cavanaugh (for B. Smither), Ashley Kistler (for D. Davison). Excused: Carol Bresnahan, Bob Smither, Don Davison. Guests: David Richard, Patricia Lancaster.

**CALL TO ORDER**

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Carol Lauer called the meeting to order at 12:36 PM.

**APPROVAL OF MINUTES FROM 11/6/14**

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The minutes from 11/6/14 will be approved at the next meeting.

**REPORTS**

**SLC**

Derrick Paladino

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SLC discussed the roles and responsibilities of faculty and staff advisors with different groups on campus. The goal is to increase the connection between advisors and student organizations. They will 1) create a job responsibility description, 2) create minimum requirements, and 3) work into the definition of advisor that there could be co-advisors during this transition.

Lauer said the data from the campus-climate survey is very interesting and asked if we should host a colloquium to hear more about it. SLC will reach out to Emily Russell about hosting a colloquium for faculty. Discussed whether or not we can actually use the survey data because it stated “all answers will be kept confidential.” Harper asked if we could conduct a second internal survey, but Kistler stated the response rate may be low since students have already completed one survey. Lauer asked if students would be interested in having a discussion about the results. Ablin said yes and that SGA feels it’s important for faculty and administration to add a diversity component into the curriculum. Kistler will take that message back to the Diversity Committee.

**SGA**

Elise Ablin

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SGA discussed diversity at their last meeting and asks how they can perpetuate a feeling of inclusivity and acceptance on campus.

SGA is looking into issues of campus safety. They are investigating the Rave Guardian app with Ken Miller. The app allows you to set a timer as you leave class and turn it off when you reach your destination. If you don’t arrive within the time you set, Campus Safety would call to ensure

you are okay. It was recommended SGA think about backup plans for students who do not own smart phones.

**PSC**

Fiona Harper

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PSC met on 11-4-14 to finalize the language for the Student-Faculty Collaborative Scholarship Program. Next week they will discuss internationalization grants with Ashley Kistler, chair of the Internationalization Committee.

**AAC**

Jill Jones

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AAC passed a change lowering the minimum required GPA to study abroad to 2.5. A motion was made for EC to endorse as policy the pilot program that a 2.5 GPA is required to study abroad. Harper stated that some programs require a higher GPA and wants to see language addressing exceptions added to the policy. The motion was withdrawn and Jones will bring revised language to include exceptions to the rule.

**F&S**

Ashley Kistler

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F&S is finalizing a draft of a resolution to request faculty representation on the Board of Trustees. The resolution will ask for one member of the A&S faculty to have a seat on the Board for a 3-year term. A request will also be made for the chair of each governance committee to be able to attend relevant meetings as observers who could provide clarification when needed.

**OLD BUSINESS**

**Clickers for voting**

Carol Lauer

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We have found 100+ clickers and will test them with a non-binding vote, such as approving meeting minutes, at the next faculty meeting.

**NEW BUSINESS**

**Doctoral Program in Liberal Studies**

David Richard and Patricia Lancaster

**(see attachment 1)**

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Patricia Lancaster was asked to look into the possibility of a doctorate in liberal studies. The committee included Bob Smither, Tom Cook, Julia Maskivker, and recent grad, Terry Osborne. The Committee found that deans at local colleges were interested in having a local doctoral program of this type. The program builds heavily on courses we already offer, so projected costs of the program are low. The program will need to be approved by faculty and the Education Committee of the BOT. When the Board approved the Crummer doctorate they were adamant that it would be the only doctoral program at Rollins. Lancaster recommends we host a faculty colloquium to address any questions/issues faculty have before bringing the program up for vote. We will revisit the proposal in February after we know whether or not this program will affect our Carnegie classification. McAllaster will find out when we are required to notify SACS that we are discussing another doctoral program.

## **INB Proposal**

**(see attachment 2)**

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Proposal from Ilan Alon presented. The President has received three proposals for dealing with the INB/BSE issue. The next faculty meeting will be kept short so that McAllaster can discuss all three proposals with A&S faculty. He asks that we not discuss the proposals until that meeting.

The three proposals include (1) Ilan Alon's proposal (attached); (2) move INB and BSE back to CPS in a new department called the Department of Management. They would each have their own majors under one dean; (3) realign CPS into the Holt School to a College of Professional and Continuing Studies which would house CPS and Holt under one dean. The CPS structure would stay the same within that model. Jones suggested a fourth proposal to bring CPS back into A&S as a separate division under the A&S dean.

McAllaster will send out the three proposals prior to the faculty meeting. Lauer asked if we should invite CPS faculty to this meeting. McAllaster will meet separately with CPS faculty.

## **Proposed Agenda for 11-20-14 A&S Faculty Meeting**

Carol Lauer

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The 11-20-14 meeting agenda will include the minor in cultural anthropology and the certificate in liberal studies. The meeting will be adjourned so that the President can discuss the three INB/BSE proposals with the A&S faculty.

## **ADJOURNMENT**

Carol Lauer

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Lauer adjourned the meeting at 1:55 PM.

## ATTACHMENT 1

### **DRAFT PROPOSAL FOR A CERTIFICATE OF ADVANCED GRADUATE STUDIES IN HUMANITIES SEPTEMBER 2014**

Prepared by Nanci Adler, MLS alumna; Ilana Grimes, MLS alumna; Karen Styles, MLS alumna and humanities professor at Valencia College; Ryan Musgrave, Rollins faculty; Jeff Kissinger, Holt Director of Program Development; Patricia Lancaster, MLS Director.

With the endorsement of the MLS core faculty, the task group met over the summer to develop a proposal for a Certificate of Advanced Studies in Humanities. The committee reviewed certificate programs offered by other liberal studies programs, particularly those in the AGLSP. The goal of the program is to offer better preparation for MLS students whose goal is to teach at the college level. The Certificate will provide a useful credential for these students.

#### **Brief Description**

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The Certificate provides a foundation in contemporary methods of teaching and learning as well as an understanding of interdisciplinary studies. It builds upon the overview of Western humanities provided by the core courses of the MLS program and adds two foundation courses: *Contemporary Teaching and Learning in the Humanities* and *Theories and Practice of Interdisciplinary Studies*.

For MLS students seeking the Certificate, these two courses will be taken in addition to the 48 credits required for the MLS. MLS students who wish to take these courses as electives and count them in the 48 hours required for graduation may do so but they will not receive the Certificate of Advanced Graduate Study.

The total number of credits in the Certificate is 20. In addition to the two courses mentioned above (8 credits), students will count two core courses and one elective from their MLS degree (12 credits). This will allow them to focus the content of the Certificate in a particular area, depending upon the courses they decide to count. For example, someone wishing to emphasize modern humanities could count *Origins of Modernity*, *Masterpieces of Modern Literature* and an elective such as *Contemporary Art*.

The Certificate program is also available to students who have a master's or other advanced degree and wish to prepare themselves for college teaching. These students will be asked to take two core courses, one elective, and the two new courses.

#### **Course Descriptions**

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*Contemporary Teaching and Learning in the Humanities* provides a foundation in both learning theory and practical application of teaching methods in various modalities and contexts. Designed for discipline experts within the humanities who wish to teach at the college level, the course offers strategies and techniques to deliver and measure effective instruction for a diverse student body. In addition to learning theory applications, specific topics include how to lead meaningful class discussions, assessment, learning styles, and effective use of learning technology.

*Theories and Practice of Interdisciplinary Studies* examines the nature and origins of disciplinary divisions in the liberal arts and examines theories and practical applications of an interdisciplinary approach to teaching and learning. Students will learn to integrate effectively studies of art, literature, philosophy, science and history and their various approaches to understanding our world.

### **Course Objectives and Learning Outcomes**

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Understand the history of interdisciplinary studies

Demonstrate multiple ways of knowing in interrelated topics

Integrate multiple perspectives, leading to a unified framework of analysis

Advance critical thinking and cognitive development

Evaluate student achievement

Implement learning technology with an interdisciplinary design.

### **Cost of Implementation**

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Faculty will receive course development grants of \$2500 to design the new courses.

The compensation for teaching the courses will be the same as for other MLS courses, currently \$5000.

**ATTACHMENT 2**

**OPTIONS FOR 'BUSINESS' EDUCATION AT ROLLINS**

10/29/14

Factors used to evaluate this option:

- BoT and President’s Directives
  - One AACSB Undergraduate Business *Department* at Rollins
  - CPS will be maintained at Rollins College
  
- Additional principles
  - *Principle of equitably & fairness*: No department in A&S or CPS is eliminated
  - *Principle of competency & identity*: Preserve identity and brand of Rollins as a Liberal Arts College
  - *Principle of harmony & prosperity*: Minimize the potential for future conflict
  - *Protect* tenure-track faculty from a non-supportive acrimonious environment
  - *Cost savings and alignment of curriculum*

The following proposal is (1) in line with the BoT and President’s directives; (2) emphasizes Rollins’ focus on Liberal Arts’ and its identity and brand; (3) does not eliminate any major or department; (4) not requires any structural change; (5) minimizes the number of faculty being moved (only 2 faculty!); (6) provides costs savings as there will be only one curriculum for all business programs; (7) reduces the risk of Carnegies’ reclassification; (8) ensures that all majors are down to 16 courses in line with 128 credit hours; (8) protects tenure track faculty from a non-supportive environment.

**Proposal**

BSE becomes the “*Social Entrepreneurship*” (SE) Department and provide the SE major/minor within CPS. INB provides INB and business major/minor. The business major consists of INB core courses but without languages and instead with area studies and therefore potentially allows minoring in another discipline. The only faculty who have no prior history in this and got hired in 2014 are in BSE. These two faculty are warmly welcomed to join the INB department and the remaining 3 BSE (tenured) faculty remain in SE. This will minimize the number of faculty ‘moved’ and prevent any future complication due to the absent of a common past. INB collaborates and cooperates with BSE faculty for courses taught. Below a suggestion of how the major’s could look like:

	INTERNATIONAL BUSINESS DEPARTMENT		SOCIAL ENTERPRENEURSHIP DEPARTMENT
	INB Major (16 courses)	Business Major (16 courses)	Social Entrepreneurship Major (16 courses) [3]
<b>Core Courses</b>	1. INB 200 Intro INB		1. SEB 200 Social Entrepreneurship: Leading Change
	2. INB 230 Intern. Financial & Managerial Accounting		2. SEB 220 Global Dev. Challenges and Opportunities
	3. INB 223 Economics for INB		3. SEB 245 Nonprofit Accounting
	4. INB 236 Statistics for INB		4. SEB 320 Strategies for Changemakers
	5. INB 337 International Marketing Management		5. SEB 325 Globalization and Gender
	6. INB 365 International Operations & MIS		6. SEB 340 Designing and Planning for SE
	7. INB 372 International Financial Management		7. SEB 345 Financing Social Entrepreneurship
	8. INB 397 International Business Internship		8. SEB 397 Social Entrepreneurship Internship
	9. INB 450 Global Business Strategy		9. SEB 398/399 Independent Study
<b>Other</b>	10. INB Elective 200		10. Language / Area Study 300
	11. INB Elective 300		11. Language / Area Study 300
	12. Language 200	12. Area Study 200	12. Language / Area Study 200
	13. Language 200	13. Area Study 200	13. Language / Area Study 200
	14. Language 300	14. Area Study 200	14. Language / Area Study 200
	15. Language / Area study 200	15. Area Study 200	15. Language / Area Study 300
16. Language / Area study 300 [1]	16. Area Study 300 [2]	16. Language / Area Study 300 [2]	



- [1] This allows to have a minor in a language such as French, German, Russian or Spanish
- [2] This allows to have a minor in many other areas such as Asia Studies, Australian Studies, Latin American and Caribbean Studies, Middle Eastern & North African Studies, Sustainable Development, or Social Entrepreneurship
- [3] It has less than 25% business courses which enables to be excluded by AACSB.

**Current Situation**

	<b>INB</b>	<b>BSE</b>
<b>Tenured Faculty</b>	4	3
<b>Tenure Track</b>	4	2
<b>Students in Day Program (October)</b>	262 INB	159 business 44 Social Entrepreneurship
<b>Alumni</b>	635	0
<b>Years of operations</b>	17 (est. 1997)	2
<b>Number of courses for major</b>	16	18