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Minutes, Arts & Sciences Faculty Meeting, Thursday, Jan. 27, 2005

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**Minutes of the Meeting
Arts and Sciences Faculty
January 27, 2005**

Members Present: M. Anderson; B. Balak, G. Barreneche, P. Bernal; E. Blossey; A. Blumenthal; R. Bommelje, J. Burris; A. Carpan; B. Carson; R. Carson; J. Chambliss; D. Child, G. Child; D. Cohen; R. Cowan; D. Cummings; D. Davison, J. Davison; N. Decker; L. Duncan; J. Eck, H. Edge; L. Eng-Wilmot; R. Foglesong; L. Glennon; Y. Greenberg; E. Gregory; D. Griffin; M. Gunter; D. Hargrove; J. Henton; J. Hewit; J. Houston; C. Hudspeth; M. Hunt; R. James; J. Johnson; D. Y. Jones; S. Klemann; M. Kovarik; H. Kypraios; S. Lackman; P. Lancaster; C. Lauer; B. Levis; S. Libby; L. Lines; D. Mays; E. McClellan; T. Moore; R. Musgrave; S. Neilson; R. Newcomb; A. Nordstrom; M. O'Sullivan; T. Papay; J. Provost; J. Puhalla; J. Queen; P. Roach; C. Rock; D. Rogers; M. Sardy; R. Simmons; C. Skelly; P. Stephenson; W. Svitavsky; K. Taylor; M. Throumoulos; L. Tillman-Healy; K. Van Sickle; R. Vitray; G. Williams; Y. Yao; W. Zhang.

Guest: L. Lloyd

I. Call to Order: Yehudit Greenberg called the meeting to order at 12:40 p.m.

II. Approval of the Minutes: The minutes from the December 8, 2004, meeting were approved as presented.

III. Announcements:

A. Search Committee for Dean of Holt School (Judy Provost): Provost gave status report of process and progress.

B. Cornell Students Scholarships (Hoyt Edge): Possibility of bringing 10 full-ride students to Rollins. Edge gave an outline of the procedure for the on-campus search and requested volunteers to assist.

C. United Arts (Susan Cohn Lackman): Lackman alerted the faculty to the United Arts campaign to begin in February distributed the schedule for ArtsFest Weekend.

IV. Professional Standards (N. Decker): Decker outlined the changes proposed to Article VIII, Sections 5-6. Hoyt Edge responded to questions about revised criteria and procedures for approval of criteria by the Professional Standards. O'Sullivan questioned whether this By-Laws change is superfluous. J. Provost said that redundancy may be appropriate, especially since it does not contradict other areas in the By-Laws. Vitray led the clarification of the proposals from the viewpoint of the FEC. Since there were concerns about a department whose criteria had not been approved, Decker requested that the two issues be separated; through a voice vote of the faculty, the motion to separate the issues was passed. Decker will take Section 6 back to the PSC for discussion. Decker then initiated a discussion of the revision to Section 5, clarifying the background for the amendment. Vitray proposed a friendly amendment to change the wording of the amendment no later than Dec. 15. The amended section 5 was approved by voice vote.

Article VIII, D, Section 5: The Dean writes a separate report and recommendation on the candidate addressed to the Provost. For tenure decisions, the Dean submits a report and recommendation addressed to the Provost but sent to the Faculty Evaluation Committee, the candidate, and the Candidate Evaluation Committee by October 31. For decisions on promotion to Professor, the Dean submits a report and recommendation addressed to the Provost but sent to the candidate, the Candidate Evaluation Committee, and Faculty Evaluation Committee by December 15.

Levis questioned whether Section 6 necessarily needed to be return to the PSC for discussion. There was a motion to discuss Section 6 (passed), and during the discussion O'Sullivan requested the discussion of Section 6 be tabled. Griffin questioned the necessity of revising this section. Klemann said he believed the phrase under discussion in Section 6 could be stricken. Rogers questioned the timing of the approval of criteria; he wishes the PSC makes clear the timeline according to the time the approved criteria will be approved. Edge pointed out a position cannot be advertised nor can someone be brought up for promotion until the criteria can be updated and approved. O'Sullivan supported tabling and suggested the PSC meet with FEC to clarify the details of this proposal. The question was called successfully. The motion to table the proposed amendment was tabled (yea 36, nay 27).

V. Presentation on the I. T. Master Plan (L Lloyd): Lloyd presented an informative PowerPoint presentation on the status of the Master Planning process (<http://web.rollins.edu/~llloyd/masterplan/presentation.doc>). (The draft is available at <http://web.rollins.edu/~llloyd/masterplan/final/plan.doc>). The committee recommends it continue operation for the next year in order to assess and update the plan. Lloyd thanked the members of the Committee for their hard work and invited queries: Sardy asked about use of wireless technology in classes. Lloyd said there were considerations about exams as well as students not paying attention during guest lectures. Gregory thanked I.T. for the recent installation of the spam-blocking program.

VI. Student Life Committee (P. Bernal): Update of Honor Code conversation. The proposal will be brought to the faculty at the next meeting.

VII. Academic Affairs (S. Klemann): Klemann discussed how subcommittees of AAC have reviewed the proposals for how departments will infuse R and T into their curricula and gave a time-table for announcement of approval of these proposals. Since these skills will not be part of the core curriculum, there will be part of the departmental assessment procedure. The plan will go into force in Fall 2005.

The committee has received the report from the Health and Wellness Task Force as well as the report on the change in the Foreign Language requirement. They will discuss these proposals and bring them to the faculty soon.

VIII. Meeting adjourned at 1:40 p.m.

Respectfully submitted,

Susan Cohn Lackman, Ph.D., M.B.A.
Vice-President/Secretary