

11-19-2009

Minutes, Arts & Sciences Faculty Meeting, Thursday, Nov. 19, 2009

Arts & Sciences Faculty
Rollins College

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Approved Minutes
Arts and Sciences Faculty Meeting
Thursday, November 19, 2009
12:30 – 1:45pm
Galloway Room

Members present: Barry Allen, Joshua Almond, Anna Alon, Ilan Alon, Pedro Bernal, Erich Blossey, Bill Boles, Rick Bommelje, Julie Carrington, Roger Casey, Jennifer Cavanaugh, Julian Chambliss, Martha Cheng, Ed Cohen, Gloria Cook, Daniel Crozier, Denise Cummings, Mario D'Amato, Alice Davison, Creston Davis, Don Davison, Joan Davison, Lewis Duncan, Hoyt Edge, Larry Eng-Wilmot, Marc Fetscherin, Rick Foglesong, Julia Foster, Christopher Fuse, Laurel Goj, Kevin Gray, Yudit Greenberg, Eileen Gregory, Mike Gunter, Fiona Harper, Scott Hewit, Alicia Homrich, John Houston, Laurie Joyner, Ashley Kistler, Madeline Kovarick, Philip Kozel, Harry Kypraios, Tom Lairson, Carol Lauer, Barry Levis, Lee Lines, Julia Maskivker, Margaret McLaren, Ruth Mesavage, Jonathan Miller, Thom Moore, Ryan Musgrave Bonomo, Rachel Newcomb, Alan Nordstrom, Kathryn Norsworthy, Socky O'Sullivan, Derrick Paladino, Kenneth Pestka, Roger Ray, Paul Reich, Charlie Rock, Dawn Roe, Don Rogers, Sigmund Rothschild, Scott Rubarth, Emily Russell, Suzanne Salinger, Marc Sardy, Judy Schmalstig, John Sinclair, Jim Small, Eric Smaw, Bob Smither, Cynthia Snyder, Steven St. John, Bruce Stephenson, Paul Stephenson, Claire Strom, Kathryn Sutherland, Lisa Tillmann, Patricia Tome, Giorgio Turri, Robert Vander Popper, Martina Vidovic, Rick Vitray, Anca Voicu, Tonia Warnecke, Chinwe Williams, Jay Yellen, Wenxian Zhang.

Guests: Sharon Agee, Micki Meyer, Christina Lee

- I. Call to Order - The meeting was called to order at 12:41 PM
- II. Approval of Minutes - The minutes of the October 22, 2009 meeting of the faculty were approved as corrected.
- III. Committee Reports:
 - A. PSC: Foglesong conveys a PSC reminder that "Grant applicants who have failed to submit a mid-year progress and/or final report for past grants are ineligible for consideration. They will become eligible to apply six months after the Dean's Office receives their past-due report(s)." Foglesong states PSC also is in the process of reviewing blended learning grants which temporarily are "on hold" until PSC determines how to approve. PSC also continues discussion with senior administrators about an acceptable process for faculty feedback to senior administrators. Kypraios questions penalties for a failure to submit grant reports because he doubts anyone reads these reports. Harper replies she submitted a grant report to the Dean's Office and received a response in 24 hours. Joyner says she does read reports, although typically it takes longer than 24 hours for her to respond. Kypraios asks about the six month time frame as the timetable for reapplication. Moore says previously there was an indefinite time limit but now it is specified as six months before reapplication; Moore notes this could be perceived as relaxing the indefinite time period. Kypraios

asks for a grandfather clause because faculty members probably did not appreciate the significance of the reports. Foglesong answers PSC has autonomy in the manner.

B. AAC: Foglesong states AAC approved changes to the academic honor code, and these changes soon will come to the faculty. AAC also approved changes to LACS major. Foglesong notes AAC's work includes pending proposals for a Master's in Civic Urbanism, an Asian Studies major, changes to the History major, and consideration of blended learning.

C. SLC: Foglesong announces SLC discussions focus upon procedures and timeline for group housing if residential organizations on probation lose their status. Lairson asks Foglesong about his campaign promise to eliminate fraternities. Foglesong suggests it was not a promise but an issue, and then mentions SLC also is near completion on its efforts to blend the Academic Honor Code with a Social Honor code.

D. FSC: Foglesong announces FSC soon will bring a proposal regarding faculty members on the Board of Trustees as well as on the Business and Finance, Trustees, and Education committees. He states FSC continues its work on a fair labor policy and a paper reduction policy.

E. EC: Foglesong explains EC received a strategic plan for the internationalization of the college and sent it back to the committee with the suggestion the committee recraft the proposal in language appropriate for submission to the faculty. Foglesong announces EC appointed members to a Committee on Assessment of Merit Policy (CAMP) Committee and continues to consider the optimal approach for a study of DoSA. He states that the administration agreed to a comprehensive study of faculty compensation beyond base pay, including maymester. Foglesong reminds the faculty of the Transparency initiative and says there now is a giant blackboard for faculty with committees as courses and committee chairs as instructors; additionally St. John has agreed to help develop a faculty governance site on R-net.

IV. Old Business

A. Approval of Executive Committee appointments to the Committee on Assessment of Merit Policy: Foglesong repeats that EC appoints and faculty approve the committee membership, but to balance the faculty's desire for quick action the nominated members have met twice with Smither as chair. Smither responds the committee only met once. Foglesong seeks a motion to ratify the appointments. Homrich moves and Rogers seconds and the faculty vote unanimously for the presented slate:

Faculty Salary Council #1: Harry Kypraios
Merit Pay Appeals Committee: Jennifer Cavanaugh
Social Sciences: Bob Smither (chair)
Expressive Arts: Gloria Cook
Math and Science: Laurel Goj

V. New Business

A. Bylaw change regarding the Academic Affairs Committee's responsibility for the Holt School curriculum (see Appendix A): Small moves to change the by-laws with regard to the structure of AAC. Rogers seconds. Small discusses that the relationship between A&S and Holt has changed over time. He explains there has been controversy initially at the time of President Seymour as the faculty asserted more control over Holt, but more recently Holt has wandered again; this creates an issue because the faculty needs to control the operation and provide some oversight if it intends to gain control of quality in Holt. Small notes the by-laws clearly state the A&S faculty is the Holt faculty and therefore approval and subsequent consideration of Holt courses and programs should go through the same process as the rest of the A&S curriculum. Small clarifies the Dean of the Faculty is the person in charge, and that there will be no change in the structure of AAC with regard to faculty membership, but student membership will change with a Holt SGA representative. D'Amato asks about the role of the Dean of Holt in the structure. Small says that the Dean of Faculty appoints all faculty members. Cohen asks about faculty lines in the library and the role of AAC in the appointment and replacement of members of the faculty. Joyner says library lines are tenure track in A&S, but the question of approval of these lines goes to the Provost. Rogers says the Dean of Holt also should be considered as an ex officio member of the committee. Lines asks about the ability for AAC to handle all its tasks including issues related to Holt. Small answers AAC already handles Holt business and this by-law change just clarifies the issue. Levis explains when Miller was dean and established the apparatus for curriculum consideration he did not want to make isolated decisions so the directors were created but their advice still could go to other committees. Levis suggests AAC is such a committee which ultimately handles Holt decisions. Rogers supports the motion because it seems appropriate academic affairs is responsible for these decisions and that this is the reason AAC exists. Rogers says as a Holt director he knows that sometimes AAC lacked interest in dealing with Holt, but now the by-law change will define it as a responsibility. Homrich supports the change and questions how AAC will handle issues related to graduate programs such as obligations to accreditation and state licensure. Small explains people relevant to the proposals must come, present and discuss proposals and further this process often is followed by written questions. O'Sullivan notes a correction to Levis and says Miller asked for a faculty committee to report to faculty as whole and that group became the directors, but when Miller left the subsequent dean preferred to work directly with directors rather than through faculty and sought advice only from directors. Rock says when he arrived at Rollins the economics program at night was bigger than the day program and consequently there was pressure to teach in Holt. He explains later it was calculated that teaching in Holt by full time faculty was a subsidy to these programs and costly to the day. Rock notes Duncan says he is committed to the night program but the evolution toward a decreasing line between A&S and Holt but also different structures and faculty members with only certain departments bringing in money and some faculty teaching on-line in Holt rather than through overloads must be considered. Rock concludes the programs in Holt are better if AAC controls and that

full time faculty are more likely to deliver a quality major than adjuncts. He asserts some programs have reached side deals to fund courses on line and these are important decisions because it influences the quality of the program. Returning to the motion Rogers moves to amend the by-law change so the Dean of Holt is included as an ex officio non-voting member. Lairson seconds. Norsworthy supports. The question is called on the amendment to the motion and it passes. Homrich then calls the question on the main motion, the by-law change, which Gregory seconds. The motion carries.

B. Request from the Executive Committee for advice regarding the motion adopted at the October 2009 faculty meeting to “create a committee to study the structural relationship of the [Dean of Student Affairs Office] to the rest of the institution.” Foglesong introduces the EC question whether the faculty should proceed if the Administration does not perceive a need for organizational change in this area? Foglesong says concern exists whether the administration supports the idea of a study, and if not whether it makes sense to have people spend time on the issue of structure. He explains EC is not clear how many faculty members care and what the desire is. Duncan responds to the second issue and states he favors a study of the substance of the relationship between DoSA and DoF. He notes that DoSA has a wide range of responsibilities and activities, and this should be the focus rather than whether the dean of student affairs is more appropriately an associate dean or vice president. Additionally Duncan notes he does not wish to see the DoF burdened with DoSA activities but nor does he favor any new vice presidents; he does not favor organizational change. Lairson says that as the person who “came up with the bad idea” he certainly assumed a study of structure would include substance as well. Lairson notes the college lived with a particular structure for a quarter of century, and faculty now believe academic life can improve but student affairs is essential to the process. The study of DoSA and its relationships should occur within that assumption and not be construed narrowly. Davison expresses concern that the faculty voted to approve Hater as DoSA without a national search because they were convinced a study of the DoSA and its relationships was necessary. She notes that if many faculty members knew the study would not have occurred they probably would have insisted on a national search. Tillmann says she has been at Rollins for 11 years and during that time some committees have engaged in studies which did not lead to useful activities, policies, or changes, but many committees have raised important considerations which led to significant changes. Tillmann suggests it is important to study the structure even if the administration does not wish to change. Rock says he interprets the previous vote as a statement that both the structure and substance are an issue. Foglesong states that on some issues the faculty possesses authority, on some they can recommend and on some authority is elsewhere. Foglesong asks for a show of hands of how many people are willing to serve on a committee to study DoSA. The faculty then moves to a committee of the whole. After the committee of the whole Blossey moves to adjourn, this is seconded, passes and the faculty adjourns.

VI. Adjournment - The meeting was adjourned at 1:46 pm.

Appendix A

PROPOSED BYLAW CHANGE FROM AAC

Current Bylaws:

Section 1. The Academic Affairs Committee

Responsibilities. The Academic Affairs Committee shall have primary authority in all policy matters concerning curriculum, student academic standards and honors, academic advising, continuing and graduate education programs of the College of Arts and Sciences, the library and media services, and in all matters pertaining to academic schedules and calendars. Each year, the committee shall issue an advisory statement to the appropriate Deans on the appointment and replacement of members of the faculty.

Membership. Membership of the Academic Affairs Committee shall consist of twelve voting members: eight from the faculty (four at large and four divisional, the latter of whom shall be selected from within the division they represent) and four students chosen by the Student Government Association. The students shall be appointed at the beginning of the academic year and remain on the Committee for a period of one year. The Dean of the Faculty serves as an ex-officio, non-voting member.

Proposed Changes:

Section 1. The Academic Affairs Committee

Responsibilities. The Academic Affairs Committee shall have primary authority in all policy matters concerning curriculum, student academic standards and honors, academic advising, continuing and graduate education programs of the College of Arts and Sciences **and the Hamilton Holt School**, the library ~~and media services~~, and in all matters pertaining to academic schedules and calendars. Each year, the committee shall issue an advisory statement to the ~~appropriate Deans~~ **Dean of the Faculty** on the appointment and replacement of members of the faculty.

Membership. Membership of the Academic Affairs Committee shall consist of twelve voting members: eight from the faculty (four at large and four divisional, the latter of whom shall be selected from within the division they represent) and ~~four~~ **three** students chosen by the **College of Arts and Sciences** Student Government Association **and one student chosen by the Hamilton Holt School Student Government Association**. The students shall be appointed at the beginning of the academic year and remain on the Committee for a period of one year. The Dean of the Faculty serves as an ex-officio, non-voting member.