

1-27-2015

# Minutes, College of Professional Studies Faculty Meeting, Tuesday, January 27, 2015

College of Professional Studies Faculty  
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**College of Professional Studies**  
**Faculty Meeting**  
**1/27/15**

Sharon Agee	Danny Arnold, Interim Dean	Lindsey Aloia
Rick Bommelje	Greg Cavanaugh	<del>Susan Easton</del> Sabbatical
Margot Fadool	Greg Gardner	Ted Gournelos
Scott Hewit	Mattea Garcia	Nick Hondonougbo
Cecilia McInnis-Bowers	<del>Jim McLaughlin</del>	Hesham Mesbah
John Morrison	Denise Parris	Tim Pett
Carolyn Planck	<del>Don Rogers</del>	Michelle Stecker
<del>Jennifer Seitzer (A &amp; S)</del>	Anne Stone	Jie Yu

Guests: Chet Evans, David Richard; Pat Schoknecht, Jonathan Miller

Meeting opened at: 12:42

**Approval of minutes** from December's meeting: Motion – T. Gournelos; 2<sup>nd</sup> – S. Agee.

**Announcements:**

Reutlingen Agreement – Dual degree agreement. Run by INB; another proposal active with a Spanish University; document is signed. Next CPS meeting, Dr. Fetscherin will give presentation on dual degree program and proposal. CPS will be voting on the proposal at that point. Currently housed in INB and A&S; next year to be housed in CPS.

Tentative Meeting with BOT - February 13 is the tentative date; waiting on confirmation from David Lord, possibly at 2:00 p.m.; two simultaneous meetings with tenured faculty and with non-tenured faculty. Agreed to send questions for the Board of Trustees ahead of time. Discussion to include the New President Search. D. Arnold will send an email and compile a list based on the responses.

CPS faculty representation on BOT committees: Executive council sent a letter similar to the letter A&S sent regarding membership on the BOT; David Lord not ready for full membership, but is in favor of Faculty in non-voting membership on BOT committees. McLaughlin or Arnold will craft a similar letter for membership on BOT committees.

**Committee Reports:**

CC – M. Fadool – no new course proposals and titles during this time. Wondering why the Dual degree programs didn't come through the Curriculum Committee first, they will meet before Feb 10 so it is possible. D. Arnold, likes the idea and will send the document to M. Fadool. Marc Fetscherin attended a Curriculum Committee meeting; M. Fadool will invite him to a Curriculum Committee to make his proposal.

PSC – A. Stone – Asked to review how committee members were elected to the International Programs Committees. Language difference. Suggested to have the language revised to say “voted on by the CPS faculty” to mimic A&S language. D. Arnold – discussed with Executive Committee – list of needed representation. The language will be on the International Programs website

AAC – G. Cavanaugh – currently reviewing the new Sociology curriculum; honors program; question/concern – phantom wait list question that disappears immediately after registration. Question – Does CRC want to address this? Should G. Cavanaugh take this concern to the AAC as a CPS representative? T. Gournelos – confusion on the student part, not able to register for a course; the waitlist doesn't function; faculty side – we have students wanting to have students in the course; it just disappears. T. Gournelos – spoke with Robin Mateo – she stated that the faculty has to approve it. The waitlist is viewable, but is not functioning. C. McInnis-Bowers – short term solution for BUS was to shut down caps; control is back with the individual professor. D. Arnold – this is just going around the problem. The question is do I need to add sections, find adjuncts, etc. Students were on multiple wait lists with full schedules. G. Cavanaugh – spoke for J. Cavanaugh – the waitlist does function. If a seat becomes

available, the student gets an email and the option to choose, only during the registration period. Do you want this to go to AAC for consideration? Rollins is unique in how many hours they can register and wait list.

P & T – R. Bommelje

Bylaws 4.4 – Promotion and Tenure; 4.2 – duties of the Executive Committee. 4.4 – in proposal, current language and proposed language; shifted the language for flow; focus, process, membership.

Recommended changes: striking word endorsements – replacing with word - recommendations. (See email previously sent out)

Discussion:

A. Stone – 2 year terms, Health Professions only has one tenured position; does that department have more than one term? Alternative?

T. Gournelos – use an if/then option.

G. Cavanaugh – suspend the Bylaws for individual instances, Precedent has been set when D. Arnold chose not to serve on the P&T committee while acting as Interim Chair. In accordance with the Bylaws we would vote for 5 representatives; and then vote for Bylaw suspension.

C. McInnis-Bowers – concerned about a seated administrator on the College P&T Suggested that the Executive Committee resolve any issues?

G. Cavanaugh – Suspending the Bylaws for exceptions makes more sense than establishing a new one.

M. Garcia – is not a fan of suspending bylaws, what is the barrier to adding a line here?

D. Arnold – P & T committee has a good idea of the concern; wordsmith or tell the committee to table it and come back next time with different language?

*Motion to table – A. Stone, 2<sup>nd</sup> M. Garcia*

*P. Schoknecht's language is suggested, capture her language as a friendly amendment. P. Schoknecht's language "In the event that a tenured departmental professor is unavailable, an additional at large member will be elected."*

D. Arnold – the issue of a sitting Dean – Holt – could be that at some point he may leave, so this issue could come up again. The committee will capture the language and re-address the faculty at the next Faculty Meeting.

Jonathan Miller – to R. Bommelje, "Have you spoken with A&S about removing the A&S representative?"

**What is P & T reviewing?** R. Bommelje – observing candidate's courses. Part of the process is the meeting itself. Materials alone do not determine the candidates' success. In the current model, the idea of endorsement is did the dept. review. In reality that should have been asked of the candidate. T. Gournelos – additional issue – it doesn't specify class visits, P & T guidelines is concerned with the packet of information; vagueness and fuzziness when it's evaluation of the materials rather than the candidate. You can't just get an understanding of someone just through reading, we should loosen up and tighten up at the same time.

*D. Arnold - All in favor of tabling this and having the P & T committee re-review this and bring it back next time – approved.*

Language for 4.2 is impacted by the 4.4 language. Chooses to wait.

Survey distributed. R. Bommelje would like to have these listed in rank order.

**INB/BUS merger** – decision was made; implementation decisions are being made – CPS has to wait.

**Faculty grievance Committee representation** – Ad Hoc – person should be tenured; opinion is that the two people should be full professors; how to proceed? C. McInnis-Bowers – suggests Don Rogers is a good choice.

*S. Hewit nominated D. Rogers, no objections; all in favor; back up – Greg. Gardner – all approve.*

Meeting adjourned 1:44 p.m.